



**Vidya Vikas Mandal's**  
**Sitaram Govind Patil Arts, Science and Commerce**  
**College, Sakri (Dist-Dhule)**  
**Certificate Course in Communicative English**

English being a universal language and professional language, it plays a key role in getting a job. All the government and private organizations are checking Basic Communication in English. Knowledge of the job aspirants are being tested in the interview process and written exam. This program will give an edge to enhance good communication skills & develop overall personality.

**Course Components**

- **Communication and Communication Processes**
- **Oral Communication**
- **Writing Skills**
- **Reading Skills**

**Fee structure and other details**

Course Fee	<b>Free of Charge</b>
Course Duration	30 Didactic Hours
Timings	4.00 am to 5.00 am
Photographs	2 passport size photos

**Rules and Regulations**

- Admission is on First come –
- First Serve Basis.
- The students shall attend classes regularly and maintain punctuality.
- All students shall maintain decorum in the class.
- **Certificate will be awarded only after passing examinations & practicals.**

75% of attendance is compulsory to receive the certificate.



### *About Us*

The Department of English is one of the active and leading departments in the college. The department of English is established in June 1971. English is taught at U. G. Level in this college. English as a second language occupies an important place in the syllabi of all faculties. English is National and International link language which has a rich tradition, literature and covers the vast panorama of science, technology, industries and commerce. It is a window to the world. The department has got permanent affiliation since 1995 by the North Maharashtra University, Jalgaon. (Now KBC, North Maharashtra University, Jalgaon) The department is conscious to achieve the mission of the institute as well as to help the learners in preparing them for career orientation meticulously through curriculum. It is our honest effort to enable the students to make a journey through English literature which may develop their sensibilities and shape to improve their all round personality development with noticing the mission of our institute.

Dr. Dnyaneshwar. S. Chavan, working as the Head of the Department and IQAC Coordinator till date and Dr. Dhananjay P. Patil also working as an assistant professor. Both the experience faculty members are trying to groom the students & uplift the department.