



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**VIDYA VIKAS MANDAL'S SITARAM GOVIND PATIL  
ARTS, SCIENCE AND COMMERCE COLLEGE, SAKRI  
(DIST-DHULE)**

**AMBAPUR ROAD, SAKRI TAL-SAKRI, DIST-DHULE  
424304**

**[www.sgpcsakri.com](http://www.sgpcsakri.com)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Vidya Vikas Mandal's Sitaram Govind Patil Arts, Science, and Commerce College, Sakri (Dist: Dhule) was established in 1971 by veteran leader Loknete Honorable Dadasaheb Ramrao Sitaram Patil and Late Sau. Gojartai Bhamare, first woman MLA of Sakri. Our institution is recognized for its commendable service in the field of higher education in Sakri tehsil, the second-largest tehsil in Maharashtra State. Presently Honourable Abasaheb Shri Suresh Ramrao Patil and Honourable Sau Mangalatai Suresh Patil are continuing their heritage of social commitment.

Our college is affiliated with the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, and is recognized by UGC, New Delhi under section 2(f), and 12(B) status. The College is also an ISO-9001-2015 certified institution. The campus is situated in a green and serene ambience that ensures the right atmosphere for the students to pursue their education.

The college focuses on introducing innovative practices, enhancing quality, and instilling social responsibility. The students are empowered through value-based education, discipline and varied extension activities. The College supports the acquisition of knowledge by students through an emphasis on interactive and participative learning. The Management, administration and the Staff of the college are committed to creating an atmosphere on the campus that is conducive to fulfilling its vision, mission and core values. For the attainment of objectives, the Institution is continuously conducting seminars, guest lectures, and events of various kinds.

The college offers 13 UG programs, 01 UG program and 02 Ph.D. programs along with 02 certificate courses and 02 add-on courses. The college has two research laboratories recognized by KBCNM University, apart from this, some of the faculty members in subjects Marathi, Hindi, English, History, Geography, Psychology, Commerce and Management, and Economics are recognized as research guides by KBCNM University, Jalgaon.

### **Vision**

#### **Motto:**

Udyamena hi siddhyanti

#### **Vision:**

To impart quality higher education to the students belonging to weaker sections of society to produce academically studious, morally strong and socially committed citizens.

### **Mission**

To provide quality education to the students from rural and tribal areas as well as women section of the society to empower them by inculcating human values and life skills to enable them to achieve a meaningful life.

### **Core Values:**

- Academic Excellence
- Social Commitment
- Skill Development
- Value Orientation
- Character Building

### **Objectives:**

- To aim for overall personality development of the students through conducting curricular, co-curricular and extracurricular activities
- To sensitize students about social issues, cross-cutting issues, and environmental problems through organizing various extension activities.
- To instil human and democratic values as well as required skill sets among the students for their holistic development.
- To pursue academic excellence by imparting quality teaching, learning, research, co-curricular and extracurricular activities
- To promote the use of ICT for enhancing the teaching-learning process and research to cope with global competencies.
- To inculcate research culture among teachers and students
- To create human resources with modern views and foresight which can be used for the well-being of society and the development of the nation

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- Beautiful Green campus
- Vigorous extension activities through NSS, NCC, and Co-curricular and Extra-Curricular activities by subject associations
- The entire campus is under CCTV surveillance
- Dedicated and research-oriented teaching staff
- ISO: 9001-2015 certification
- 'A' Grade awarded in Academic Audit conducted by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon

### **Institutional Weakness**

- Average communication skills among the students.
- Space constraint for horizontal expansion.
- The Socio-Economic Status of Parents of the admitted students is below average.
- A few research funded projects
- Lack of research grants from UGC

### **Institutional Opportunity**

- To strengthen various research activities by establishing collaborations and MoUs with reputed industries and research institutions
- To commence more skill-based Career Oriented Courses as well as Certificates and Add on Courses

### **Institutional Challenge**

- To avail funding for research by getting research grants from various funding agencies
- To develop confidence among the rural and tribal students
- P.G. course is permanently self-financed
- To bridge the gap between the digitalization of education and students as the majority of the students come from rural and tribal areas
- Preparing rural and tribal students to compete with global competencies

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

- Presently 04 faculty members are working as members of BoS in their respective subjects.
- Active participation of teachers in various committees constituted by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon
- Add-on Courses and Certificate Courses are introduced with a view to add skills and enhance the employability of the students
- Curriculum enrichment of ethical values, human values, and environmental studies besides moral values of the students in various aspects through various innovative practices
- A well-structured and maintained library provides adequate books and e-resources to make the curriculum strong.
- The structured feedback system is in place
- The college follows the semester pattern under CBCS.

### **Teaching-learning and Evaluation**

- Teaching-learning and Evaluation process in our college is executed as per the Academic Calendar of the college prepared by IQAC. The academic calendar is prepared for CIE. The performance of the student is evaluated through assignments, unit tests, attendance, seminar, quizzes, and activity assessment through projects and group discussions.

- Learning levels of the students are identified and activities are carried out and suitable measures are taken for slow learners and advanced learners
- More than ninety percent of the students admitted to the college are from socially and economically backward categories.
- The college faculty adopts student-centric teaching methods such as experiential learning, participative learning, and problem-solving methodologies that are used for enhancing learning experiences through different activities like field visits, industrial visits, and hands-on training. Besides, the IQAC insists upon the use of ICT and social media to facilitate effective teaching-learning processes.
- Creative use of ICT adopted by the faculty members to enhance their teaching-learning process as it is one of the objectives of the college
- The students of literature are shown films based on the prescribed syllabus in the classroom.
- The students are given more exposure by sending them on study tours, field visits, inter-collegiate and university level science exhibitions i.e. Avishkar, Debates, Elocution Competitions, seminars, and workshops.
- Program Outcomes (PO's), Programme Specific Outcomes (PSOs), and Course Outcomes (Co's) are well communicated to the students, and attainments of the POs, PSOs, as well as COs, are measured directly by calculating the marks secured in internal tests, practicals, assignments, seminars, and semester end examination.

### **Research, Innovations and Extension**

- Out of the 37 permanent faculty members, 25 are having Ph.D, one is awaiting Viva-voce for Ph.D, and 04 have registered for Ph.D.
- Our college has organized a number of seminars, conferences, workshops, and webinars at the university, state, national, and international levels on various relevant topics in the last five years.
- A total of 175 research papers have been published by the faculties in Peer-reviewed and UGC care list journals, and ample number of books/ chapters in the edited books and research publications in conference proceedings are to the credit of the faculties.
- ICT is used extensively along with innovative strategies to deliver the course content to the students in an interesting way and provide additional information in their respective domains and the library with INFLIBNET facility ensures access to e-resources
- 04 functional MoUs for the enhancement of academic and research collaborations
- Collaborative activities carried out in association with reputed institutions, associations, and agencies
- The college has an excellent landmark history in extension activities.

- NSS and NCC have created their parameters of the extension activities in the adjunct area underlined the values such as social commitment and community engagement
- Vachan Katta (Reading Forum) is started in the adopted village to motivate villagers to enhance their reading habits.
- In the Pandemic situation, NSS volunteers and NCC cadets have done exemplary service in nearby villages.
- To maintain quality in teaching and learning, the college plans teaching, learning and evaluation schedules and monitors the process through IQAC

### **Infrastructure and Learning Resources**

- The college is set on 3.43 acres with a serene campus.
- The college has adequate infrastructure facilities and resources to conduct the curricular, co-curricular, extra-curricular, and research activities.
- Administration and learning activities are carried out through twelve blocks with 19 classrooms equipped with Wi-Fi Facilities, 06 laboratories, a library along with Reading Hall, Administrative Block comprising the Principal office, Vice-Principal Office, IQAC, and Other offices. Most of the departments are equipped with a computer having internet connectivity.
- The library is partially equipped with LIBMAN software with a high-speed internet facility. The bibliographic information about the collection is made available through Library OPAC. N-LIST and MOPAC facilities are available in the library.
- Mastersoft ERP software is used for admission and other related processes
- The total campus is under 24/7 CCTV surveillance.
- RO drinking water facility is made available to ensure the health of the students.
- Botanical garden, medicinal plants garden are developed and maintained on the premises.

### **Student Support and Progression**

- Most of the students are benefited from scholarships and freeships provided by the government
- Skill enhancement and capacity-building initiatives are organized by proactive departments such as the Department of Student Development, Chanakya Competitive Guidance Center, and Career Katta (Career Counselling Forum). Students are properly trained to face the competitive examinations and also for higher education through a series of training sessions.

- Active statutory Committees and subject associations offer a wide range of support services and organize events for the overall upliftment of the students.
- Satisfactory students progress to higher education
- Proactive and well-equipped sports department
- The crucial role played by the students in various administrative, co-curricular, and extracurricular activities. Representation is given to students and alumni in committees like CDC, IQAC, Magazine Committee, Student Welfare Committee, NCC, and NSS.
- The college has registered an alumni association and the alumni have supported the college through different financial and non-financial means.

### **Governance, Leadership and Management**

- The college strives to translate the vision, mission, core values and objectives of the college into reality through organizing various curricular, co-curricular, extra-curricular, extension, and outreach activities.
- Functional and proactive IQAC plays a pivotal role in ensuring the quality of the teaching-learning, assessment and evaluation, research, and planning.
- The crucial role played by teachers in various decision-making bodies
- Organization of E-workshops, awareness workshops, and webinars in pandemic situation
- Use of software in e-governance such as Mastersoft ERP, LIBMAN, MOPAC, OPAC, N-LIST, etc.
- Various professional development and administrative programs are organized to enhance the capabilities of Teaching and Non-Teaching staff
- The significant contribution of IQAC to institutionalizing quality assurance strategies
- Quality Initiatives such as ISO 9001:2015 Certification, Green Audit, Fire Audit, Avishkar-2019, Bal Vigyan Mela etc. are proposed and carried out by IQAC
- Several welfare measures are available in the college for the teaching and non-teaching staff.

### **Institutional Values and Best Practices**

- Gender equity programs and gender sensitization action plan
- Green initiatives are regularly organized for Green Campus

- Quality Audits on the Environment such as Green Audit are conducted
- Code of Conduct Handbook for administrative body, teaching, non-teaching staff and students
- Sensitization regarding the Constitutional obligations is frequently organized to inculcate constitutional values amongst the stakeholders
- Best Practice-I: **Learning through Social Commitment** is the best practice consistently carried out since the last 25 years.
- Best Practice-II: **A Step to Success** is the practice focussed on the Student-centric initiatives taken by Chanakya Competitive Examination Guidance Center and Career Katta (Career Counselling Forum)
- **Inculcating the Institutional Core Values through PROPER Initiatives** explores Institutional distinctiveness



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	VIDYA VIKAS MANDAL'S SITARAM GOVIND PATIL ARTS, SCIENCE AND COMMERCE COLLEGE, SAKRI (DIST-DHULE)
Address	Ambapur Road, Sakri Tal-Sakri, Dist-Dhule
City	Sakri
State	Maharashtra
Pin	424304
Website	<a href="http://www.sgpcsakri.com">www.sgpcsakri.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rajendra Ramdas Ahire	02568-242323	9503339234	-	vidyavikas2006@rediffmail.com
IQAC / CIQA coordinator	Dnyaneshwar Shantaram Chavan	-	9860364793	-	iqacsgpcsakri18@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

### Establishment Details

Date of establishment of the college	15-06-1971
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#### University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Kavayitri Bahinabai Chaudhari North Maharashtra University	<a href="#">View Document</a>

#### Details of UGC recognition

Under Section	Date	View Document
2f of UGC	08-07-1976	<a href="#">View Document</a>
12B of UGC	31-03-2004	<a href="#">View Document</a>

#### Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

#### Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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#### Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Ambapur Road, Sakri Tal-Sakri, Dist-Dhule	Rural	3.43	3215

## 2.2 ACADEMIC INFORMATION

NAAC

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,English	36	Plus Two	English	120	10
UG	BA,Marathi	36	Plus Two	Marathi	120	10
UG	BA,History	36	Plus Two	English,Marathi	120	28
UG	BA,Economics	36	Plus Two	English,Marathi	120	10
UG	BA,Political Science	36	Plus Two	English,Marathi	120	10
UG	BA,Sociology	36	Plus Two	English,Marathi	120	1
UG	BA,Geography	36	Plus Two	English,Marathi	120	31
UG	BA,Hindi	36	Plus Two	Hindi	120	17
UG	BCom,Commerce	36	Plus Two	English,Marathi	120	84
UG	BSc,Physics	36	Plus Two	English	120	14
UG	BSc,Chemistry	36	Plus Two	English	120	120
UG	BSc,Botany	36	Plus Two	English	120	10
UG	BSc,Zoology	36	Plus Two	English	120	10
PG	MA,Sociology	24	UG	English,Marathi	60	13
Doctoral (Ph.D)	PhD or DPhil,Physics	60	PG	English	16	0
Doctoral (Ph.D)	PhD or DPhil,Zoology	60	PG	English	16	0

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	5				6				46			
Recruited	5	0	0	5	6	0	0	6	25	1	0	26
Yet to Recruit	0				0				20			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				39			
Recruited	0	0	0	0	0	0	0	0	2	4	0	6
Yet to Recruit	0				0				33			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				47
Recruited	29	0	0	29
Yet to Recruit				18
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

#### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	5	0	0	4	0	0	13	1	0	23
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	2	0	0	12	0	0	14

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	4	0	6

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

**Self Study Report of VIDYA VIKAS MANDAL'S SITARAM GOVIND PATIL ARTS, SCIENCE AND COMMERCE  
COLLEGE, SAKRI (DIST-DHULE)**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	586	0	0	0	586
	Female	483	0	0	0	483
	Others	0	0	0	0	0
PG	Male	12	0	0	0	12
	Female	17	0	0	0	17
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	33	38	37	47
	Female	31	20	16	27
	Others	0	0	0	0
ST	Male	192	208	194	166
	Female	149	144	137	137
	Others	0	0	0	0
OBC	Male	407	377	448	460
	Female	341	328	373	370
	Others	0	0	0	0
General	Male	30	26	34	38
	Female	44	42	47	43
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>1227</b>	<b>1183</b>	<b>1286</b>	<b>1288</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Multidisciplinary is reflected in CBCS pattern implemented by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The college has organized one E-Workshop on 'Bhartiya Sant Kavya' and one National Webinar on 'Understanding Literature through Films'.
2. Academic bank of credits (ABC):	Our college has not yet registered on the portal of Academic Bank of Credits.
3. Skill development:	Skill Enhancement Courses are taught in the UG and PG programs. Skill oriented workshops are organized in the college.
4. Appropriate integration of Indian Knowledge	Indian languages such as Hindi and Marathi has been

system (teaching in Indian Language, culture, using online course):	taught. Various topics related to Indian knowledge system and Indian Culture are reflected in the syllabi.
5. Focus on Outcome based education (OBE):	The college will organize awareness progress regarding OBE.
6. Distance education/online education:	Teachers use various ICT tools for enhancing the teaching-learning process. Blended mode in teaching-learning process is used.

NAAC

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
386	346	314	312	312
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1227	1183	1286	1288	1207
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
770	770	770	770	770

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
461	288	327	294	303

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
39	41	26	28	33

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
57	57	57	57	53

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 20**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
14.60	17.59	22.84	18.76	14.37

**4.3**

**Number of Computers**

**Response: 37**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

The College has a well-designed curriculum delivery approach and mechanism, which is essentially learner-centric to ensure the best learning environment for its students. There are constant efforts to help create a fair and prolific learning community in the best interests of the College students, and also its faculty members. For this, new techniques, ideas, and resources are adopted by the College at various levels to establish and maintain a regular connection between students and faculty members via a robust curriculum delivery system.

Some of the main aspects of our curriculum delivery system include the following features:

- Academic calendar and teaching plan are prepared at the beginning of each academic year. All students are informed about the entire academic calendar well in advance.
- All theory classes, practical classes and Add-on courses are scheduled and monitored at each step by faculty members.
- Classroom pedagogy primarily includes lecture methods and lecture discussions, participative learning, experiential learning, ICT enabled lectures, field work and field studies.
- Practical classes in science faculty are planned early at the start of each semester. Likewise, project works and excursions are proposed in advance for research and better planning purpose. The topics for classroom seminars are also provided in advance for early preparation by students.
- As per the regular practice, every department in college identifies slow and advanced learners to address their specific needs and take up necessary initiatives to prepare them for future.
- All academic courses in commerce, science, and arts are imparted in two languages, Marathi and English. This is to ensure that students acquire subject knowledge and professional capabilities to meet their academic goals and outcomes in the best manner.
- Quality evaluation and enhancement are in place for college faculty members to encourage continuous improvement in the process of teaching and learning. For this, the observation process of classroom lectures assures in providing valuable feedback to faculty members and creating a culture of improvement in an objective manner.
- During the COVID-19 outbreak, online classroom lectures and counselling sessions were conducted to enable continuous learning for students in the absence of physical classroom sessions.
- All academic sessions in the last academic year were strictly followed as per the guidelines issued by the Central and State Government, and the University, and delivered its academic sessions successfully in all subjects.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

#### The College follows the Academic Calendar including for the conduct of CIE

- Every year IQAC prepares the Academic Calendar involving faculty members and various stakeholders. The calendar adheres to the academic calendar prepared by KBCNM University, Jalgaon.
- All curricular and co-curricular activities are planned out in the academic calendar to maintain an effective curricular delivery system.
- The final academic calendar is shared with college students, faculty members and all other stakeholders on college website.
- Further, the college fully adheres to the academic calendar for admission process, teaching plan, actual teaching days, vacations, Continuous Internal Evaluation (CIE), university examinations and various co-curricular activities, etc.
- A separate Internal Examination Committee looks after CIE. The college fully adheres to the academic calendar for the conduction, evaluation and grievance redressal related to CIE. All college departments periodically organise unit tests and tutorials to ensure effective curriculum implementation as per the academic calendar.
- Internal examination schedule is shared with students in advance through notices, circulars and website. All students are informed about Internal evaluation mechanism at the start of every academic year, and include different kinds of evaluation methods, marking scheme, nature of question papers, and marking weightage.
- **Following reforms are introduced by the college examination committee in consultation with IQAC:**
  - After evaluation, answer sheets are shown to the students, and their performance is discussed with them to ensure transparency and accountability in evaluation. This is to achieve the best results on the experimental basis.
  - If any student remains absent from any college activity, such as sports, competitive examination, Avishkar or medical emergency, the concerned department conducts separate internal tests for them, and the marks are displayed on the Notice Board.
  - Internal marks are submitted to the University via e-Suvidha Portal with utmost care by the internal examination committee. All marks entry is supervised by the concerned subject teacher to ensure zero error and limit grievances in the internal examination marking.
  - The college has started a full MCQ pattern to conduct internal tests in COVID-19 through online mode in place of descriptive method in all subjects. Before COVID-19, it was descriptive.
  - The college also encourages students to give seminars using ICT aids, rather than using traditional method.
  - The college also conducted internal examinations and practice tests in online mode through Google forms, Testmoz during the lockdown period.
  - The college examination committee effectively deploys and monitors continuous evaluation

process throughout the year as per the academic calendar.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** A. All of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 93.33

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 14



File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 9

#### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
02	03	04	0	0

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 2.99

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
38	49	99	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

#### Response:

Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum. Through the curriculum and supporting activities, the students are encouraged to undertake a number of activities to inculcate these values. The prescribed syllabi of university in various subjects in the form of topics, chapters, poems and co-curricular activities contains cross-cutting issues relevant to Gender, Human Values, Environment, Sustainability and Professional Ethics.

#### Gender Sensitization:

Various activities are conducted by Yuvati Sabha (Girls Council) to sensitize issues regarding women. Special Lectures are organized on the 29th of August every year in memory of Late Sau Gojartai Bhamare, Founder Vice-President of Vidya Vikas Mandal, which highlights social problems such as women's safety, dowry, women's health, cyber-crime and cyber-security, hygiene, Beti Bachao Beti Padhao, and women empowerment. The internal Complaint Committee as per the guidelines of UGC is formed to safeguard the rights of girls students. Special activities are organized on International Women's Day i.e. 8th March every year. Essay Competition, Swayamsiddha Abhiyan (Self-Reliant Initiative) are some of them.

#### Environment and Sustainability:

For the first-year students of each undergraduate program, environmental science is a compulsory subject prescribed by KBCNMU, Jalgaon. It fosters the value of environmental conservation and preservation amongst young minds. Some of the topics from literature subjects and some from science subjects have been developing awareness about sustainability and the environment as well as its related aspects.

The college organizes various initiatives that focus on the environment and sustainability such as Tree plantation, Plastic Free Campus, Spit Free Campus, Rain Water Harvesting, Cleanliness Drive, Gandagimukt Bharat Abhiyan, Aao Nadi ko Jaane (Know Your River), Swachchh Bharat Abhiyan, No Vehicle Day, Use of Bicycle, etc. Through these programs, students and faculties were made aware of various aspects of the conservation of environment.

Green Audit and Energy audit are conducted by the Institute. The Department of Botany conducts an activity on the floral diversity of the campus to educate students regarding the biodiversity of the campus. Uses of Medicinal plants are imparted to the students. To know more about plants and trees on the campus, QR codes have been attached to the respective plants and trees so that students can scan the codes

and get the scientific information of the species.

### Human Values and Professional Ethics:

The ethics and values are well inculcated amongst the students that are reflected in the literature and humanities subjects . To understand it more, the college organizes programs like seminars, special talks, etc. The national conference on '**Human Rights: Issues and Challenges**' and the National Conference on '**Impact of Social Media on Language, Literature and Culture**' are prime examples.

The teachers from the college who are members of the Board of Studies also contributed to framing the syllabus by including the above cross-cutting issues in the syllabus. Above topics are well oriented through the platforms like NSS, NCC and Student Development Department. Students are offered a wide platform to understand these issues well through various extra-curricular, extension and outreach activities.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.33

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	4	5	5

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 43.03

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 528

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** A. All of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

**1.Feedback collected, analysed and action taken and feedback available on website**

2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 80.4

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1227	1183	1286	1288	1207

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1540	1540	1540	1540	1540

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
770	770	770	770	770

File Description	Document
Average percentage of seats filled against seats reserved	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

Students are the main stakeholder in the education process and our vision and mission imbibe us to prepare students for their academic progress. Students admitted to the college belong from diverse background. Therefore, taking into consideration the different needs of the students it becomes necessary to identify slow and advanced learners at the entry level. After the admission process, advanced learners and slow learners are identified by each department. Special initiatives are organized for both advanced learners and slow learners.

The methods for the identification of the learning level of the students are used such as class-room discussion, question and answer method by considering their subject knowledge and previous year's performance. From second year onwards; we consider their performance in the classroom and the university examinations. The academic performance of the students helps in identifying the slow and advanced learners. The '**Principal Address**' is organized for newly admitted students in which the principal focuses on various relevant topics such as code of conduct, rules and regulations, and students' support services along with development and achievements of the college

#### Activities organized for slow learners:

- Remedial Coaching
- Personal Counseling
- Simplified notes provided
- Question Banks Comprehensive Question banks are kept in all departments including previous year's university question papers, model questions and Multiple-Choice Questions.

#### Following activities are organized for advanced learners:

- Coaching regarding MPSC/UPSC and other competitive examinations and Students get an opportunity to interact with Civil Service officers which kindle them to reach the same through Chanakya Competitive Examination Guidance Center and Career Katta (Career Counseling Forum)
- Encouragement for debate, elocution, and quiz competitions
- Participation in various conferences, seminars, and workshops
- Participation in research conventions like Avishkar and research oriented activities
- N-List subscription

Apart from this, Add-on courses, as well as Certificate Courses, are being conducted by some of the departments to reduce the gap between the basic and advanced courses. Online demo tests are also provided to prepare them to face university examinations confidently.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for additional Information	<a href="#">View Document</a>

File Description	Document
<b>2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)</b>	
<b>Response: 31:1</b>	
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

<p><b>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</b></p> <p><b>Response:</b></p> <p>Student centric teaching method emphasizes a variety of different method types that shift the role of teachers from givers of information to facilitators of student learning or creators of an environment for learning. Dissemination of information and knowledge is transformed by using technology in student centric methods. While teaching, the teacher also emphasizes on the actual participation of students in the learning process.</p> <p><b>Experiential Learning, Participative Learning and Problem-Solving Methods</b> used in the institution as follows.</p> <p>Students are the epicentre of the teaching-learning process, with this perspective college has been organizing various initiatives, programs that fulfil learning needs, interests and aspirations of students and widen their learning experience. To make students totally involved in the teaching-learning process, alternate teaching techniques such as experiential learning and participatory learning are used supplementing with the traditional lecture method. These methods make teaching an exciting and interactive exercise.</p> <p>All the departments organize student-centric methods in the class as well as outside the class. Subject associations regularly conduct various activities to augment students' knowledge and keep them abreast with current academic and research advancements. Personality development programs are organized at different levels for the holistic development of students.</p> <p>Student centered learning strategies have been initiated. Innovative methods used such as debates, student seminars on syllabus topics, quizzes, Reading habit activity, etc are conducted in the classroom. E-learning resources, Lecture notes, online tests through google forms, and important links are uploaded on Google Classroom, which provides the necessary information to students with 24x7 access to learn at their own pace.</p>
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Industrial visits are regularly organized by the Department of Chemistry. Study tours are organized by the departments like History, Geography, Political Science, Marathi, and English to get first-hand knowledge of the things and experiential learning. Well-equipped laboratories of science departments enhance the experiential learning of the students.

Students are encouraged to participate in Outreach Innovative programs like **Shanivaari Vidnyan Vari** (Science on Saturday) which aims to enhance the scientific temperament among high school students through a practical method. Guest lectures by eminent academicians and scientists provide exposure to students to the latest developments in their areas of studies.

Creative use of ICT in teaching-learning processes enhances the comprehension of the conceptual and theoretical understanding of the students as well as also kindles students' enthusiasm and creates better involvement in the learning process. Students of literature are shown movies and films related to their course content to make them understand the actual points of literary text and to make the teaching-learning process more interesting. The students are also motivated to get involved in research activities through project works and paper presentations as well as participation in activities such as **Avishkar**.

Participative learning is increased by motivating students to participate in seminars, Webinars, workshops, and conferences organized by the college and other institutions. Students have actively interacted with teachers and enjoyed the participatory, experiential learning. Chanakya Competitive Examination Guidance Center and Career Katta (Career Counseling Forum) organize various programs that aims at the skill enhancement of the students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

ICT dramatically has changed the scenario of the teaching field. It plays a vital role in imparting education in the post-Corona scenario. Classroom teaching is enhanced by the creative use of ICT by the teachers. All the teachers of our institute use ICT-enabled tools to make it easier to instruct the students and at the same time allow students to collaborate amongst themselves for better comprehension.

IQAC plays a significant role to motivate teaching faculty to upgrade themselves with digital and ICT skills for enhancing their teaching-learning process. Teachers at first learnt various skills with the help of information and communication technologies. The use of ICT in the teaching - learning process has been envisaged to attempt at upgrading the teaching pedagogy in our college. This would not only make the learning experience through our institution more exciting and permanent, but also enhance the teaching capabilities of the teachers as facilitators of learning. It would also promote self - learning and help the students to gain knowledge at their own learning pace. The ICT tools increase students' motivation, self-confidence and self-esteem to learn in such critical situations. Social media platforms such as Whatsapp

and telegram are used to keep in touch with the students for timely updates.

The college has started its own YouTube channel where all the online programs have been broadcasted. The college website hosts various kinds of e-resources that open the gate of reference material to them.

To enhance the teaching skills and ICT skills, IQAC encourages faculties to attend various Faculty Development Programs, and Teachers Training Programs during the COVID-19 pandemic situation. Most of the faculty members completed their courses. All the newly recruited faculty members are motivated to participate in the Faculty Induction Program under MHRD. All of them have completed it. These FDPs have made teachers confident about usage of various digital tools for their online teaching. ICT makes them able to guide students about the materials available on internet, e-books, e-journals, e-magazines and social sites like linked-in which are helpful in better learning. Digital tools such as Google Classroom, Google Meet, ZOOM, and OBS, are used effectively. Teachers have prepared learning notes and e-content by using various ICT tools such as ZOOM, OBS, Testmoz, Quizzes, Google Forms. Some of our teachers have their own YouTube channels. The faculty and learners wish to improve upon themselves in this COVID-19 pandemic situation.

Online Tests and quizzes are conducted and online competitions are organized successfully. The institution organizes webinars on various topics for the students to have constructive discussions with experts.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 31:1

#### 2.3.3.1 Number of mentors

Response: 39

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

<p><b>2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years</b></p> <p><b>Response: 59.47</b></p>											
<b>File Description</b>	<b>Document</b>										
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>										
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>										
<p><b>2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</b></p> <p><b>Response: 50.04</b></p>											
<p><b>2.4.2.1 Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.</i> year wise during the last five years</b></p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>25</td> <td>25</td> <td>13</td> <td>10</td> <td>13</td> </tr> </tbody> </table>		2020-21	2019-20	2018-19	2017-18	2016-17	25	25	13	10	13
2020-21	2019-20	2018-19	2017-18	2016-17							
25	25	13	10	13							
<b>File Description</b>	<b>Document</b>										
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>										
Any additional information	<a href="#">View Document</a>										
<p><b>2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</b></p> <p><b>Response: 23.21</b></p>											
<p><b>2.4.3.1 Total experience of full-time teachers</b></p> <p>Response: 905</p>											

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

#### Response:

Assessment and evaluation are prime aspects of the teaching-learning process. In this regard, the college follows the norms and regulations of Kavayitri Bahinabai Chaudhari North Maharashtra University and a transparent mechanism of Internal assessment and evaluation is well executed.

#### Transparency:

IQAC prepares the academic calendar at the beginning of the academic year and communicated through the college website and notice boards. It includes a schedule of various activities and internal tests as well as university examinations. The examination committee prepares the schedule of the internal tests as per the directions given by the University. The schedule is communicated to the students through the notice board, WhatsApp Groups of the courses, Telegram Group, Google Classroom and also through personal interaction. For theory courses, minimum of two tests for each semester are conducted After the assessment of the papers, these answersheets are distributed among the students. Internal assessment marks for each course are used by faculty members to assess students' performance.

#### Robustness:

The institution ensures that each department conducts at least minimum number of internal tests in accordance with the university guidelines. The internal examination process starts with the departmental meeting conducted by the HODs. The faculty is directed by the examination committee to prepare question papers in a confidential manner. The exam timetable is displayed on the department notice board.

Practical examination and Viva Voce are conducted as per the syllabi. The marks allotted to each component are awarded based on the performance of the students in the internal tests. The teachers are informed to prepare teaching plans and asked to follow them strictly. Through the mentor-mentee program, teachers motivate students to appear for internal tests as well as university examinations. In the pandemic situation, the initiative particularly, **Sanvaad Parv (Dialogue Session)** was organized through an online mode. During the Lockdown in the COVID-19 period, internal tests were conducted through Google forms. Few students suffered from internet issues and other technical problems. IT committee of the college along with Grievance Redressal Committee resolved the issues related with online examination. The timetable of the internal examination is strictly followed. In Pre-COVID situation, Mobiles were not permitted in the examination room.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

#### Response:

Conducting examination is important for attainment of COs and POs. The institution has a mechanism to deal with internal and external examination related grievances. The institution conducts Internal examinations as decided by examination committee in consultation with the IQAC and as per the guidelines provided by KBCNMU, Jalgaon. It is informed to the faculty through Departmental meetings. The schedule of the examinations is then informed to the students through social media platforms and through notices.

#### To tackle student grievances regarding the internal examination system:

Newly admitted students are familiarised with the Internal Evaluation Mechanism along with the University Examination Schedule.

**Internal Examination Committee:** The Examination Committee conducts timely examinations after completing the syllabus. Students interact with the faculty on necessary updates regarding their syllabus and projects on time. Adequate preparation time is allocated before the Internal tests and examinations. The student doubts and queries are adequately supported through Remedial Coaching, Tutorials, and the Mentor-Mentee system.

**Address of Student Grievances:** After the timely conduct of the internal examination, the answer-book evaluation by faculty is undertaken with due care and diligence. The marks awarded and the answer scripts are scrutinized by the students to their satisfaction with any inadvertent errors rectified. The marks are entered into the university's online portal through the head of the department and his associates.

**Redressal Mechanism:** The published marks are displayed on the notice boards for further scrutiny and rectification before being uploaded to the university website for compilation. The efficient and transparent time-bound method is adopted. The internal marks awarded by the institution are uploaded on the university portal.

**Grievance Redressal Committee:** Individual grievances, if any, are handled by the Grievance Redressal Cell with care and sympathy to be redressed as quickly as possible to the satisfaction of the students concerned. Any grievances regarding practical work are immediately resolved by the respective teacher and the head of the department. Grievances related to oral, project, and practical examinations are resolved at the department level. Continuous follow-up is taken with the university till the grievance is settled. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the university level. Any grievance related to the university question paper like out-of-syllabus, repeated questions, the improper split of marks, marks missed, and wrong question number during semester exams

are addressed to the Principal, in turn, the concerned student proceeds the same to the university immediately.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

### Response:

Our institution is permanently affiliated with **Kavayitri Bahinabai Chaudhari North Maharashtra University**, hence we follow the syllabus prescribed by the University. ‘To aim overall personality development of the students through conducting curricular, co-curricular and extracurricular activities is one of the pertinent objectives of our college. To achieve its core, the college emphasizes the outcomes of education. Course Outcomes and Program Outcomes are important sets of skills, competencies, and abilities that the students develop, within their course of study. The college is committed to offering quality education to produce committed citizens. The mechanism for communicating POs and COs is as follows.

Mechanism of the communication of POs and COs:

- As stated by the University in its syllabus, Course Outcomes are communicated through the early lectures.
- It is also displayed on the college website.
- Program Outcomes, Course Outcomes, and Program Specific Outcomes are also displayed at prominent locations in the form of QR Codes so that students can easily access them through their mobile phones.
- At the time of scheduling the general timetable, the college ensures the allotment of hours based on the weightage given to each topic in the program outcome/syllabus.
- Keeping the Programme Specific Outcomes in mind, individual faculty members design lesson plans with focused learning outcomes. The implementation of this lesson plan is monitored at the level of Heads of departments as well as the Principal.
- The faculty members emphasize PO, PSO, and CO so that the teaching-learning process becomes more enlightened.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

Program Outcomes and Course Outcomes help faculty members and students come to a common understanding about the purpose and goals of an academic program. By providing a clear and comprehensive idea about POs, PSOs and COs, faculty begin to provide a transparent pathway for student success.

Course outcomes are the cornerstones of course design and assessment, and help students focus on what is important. So attainment of COs and POs is a crucial step to assure the quality enhancement process of the institution. The academic progress of the students is regularly monitored by subject teachers, as well as respective Heads of Departments for effective program outcomes. The CBCS syllabus is executed by Kavayitri Bahinabai Chaudhari North Maharashtra University. The syllabus contains Course Outcomes. The COs and POs are displayed on the College Website. The QR codes of POs and COs are displayed at various places on campus. Students are aware of it in the classroom also.

The college ensures the outcome of the programs through the analysis of the internal and external examination results and achievements in the placements, sports, cultural and extension activities. The attainment of COs and POs is measured by direct and indirect methods. The knowledge and skill described by the course outcomes are mapped to specific problems on university internal examinations etc. Average attainment in the direct method is equal to university examination (60%) + Internal assessment (40%).

Course outcomes are attained through a direct method with the following steps

- The evaluation of the program outcomes, program-specific outcomes, and course outcomes are measured by methods such as Summative and formative assessment. Two internal tests are conducted regularly for each semester.
- The question papers are set for the internal assessment test with the intention of testing the attainment level of the students.
- Unit tests, quizzes, laboratory work, etc are conducted through various departments
- Filed work, projects, trips, tours arrangements
- Participation of students in various co-curricular, extra-curricular organized by NSS and NCC as well as sports, cultural, debate, and elocution
- Final semester examination as well as practical examinations conducted by University
- Marks obtained in the internal tests, and semester examination are the course outcomes attained.

The indirect assessment method comprises students' feedback and survey, employability, and progression to higher education.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 62.28

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
384	213	106	135	197

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
422	278	309	290	313

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.77

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 4.15

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
3.00	00	00	00	1.15

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 33.33

**3.1.2.1 Number of teachers recognized as research guides**

**Response:** 13

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 4.62

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
01	00	00	00	02

### 3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	13	13	13

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### Response:

Research and innovation have become keywords in the education field. So to create the ambience of research in college, an ecosystem must be created. With this view, the college has established a Research Committee, Institutional Innovation Cell and K-IEDC.

Research Committee is formed to encourage the faculty members to undertake research-based activities. Some of the faculty members are appointed as the members of Editorial Boards of various journals of National and International repute. A total of 175 research papers have been published by faculty members in various Peer-Reviewed and UGC Listed Journals in the last five years. The committee also encourages students to participate in research conventions like Avishkar.

- Number of Research Supervisors: 13
- Number of students registered for Ph.D.- 17
- Number of students awarded with Ph.D.: 15
- Number of teachers awarded with Ph.D.: 25
- Submission of Research Projects to various Funding Agencies: 08
- Completed Minor Research Projects: 02
- Publication of Research Papers in various UGC Listed and Peer-Reviewed Journals: 175
- Publication of Books: 68

Institutional Innovation Cell and K-IEDC promote innovation and research acumen on campus. **K-IEDC (KCIIIL-Innovation and Enterprenuer Development Cell)** organized a Teachers Training Program in collaboration with the Royal Society of Chemistry for high school teachers to promote scientific temperament. The program was meant to explore new teaching methods to visualize intriguing scientific concepts so that teachers can easily adopt these methods and can be use in classrooms for highschool students.

A **Research Advisory Committee** is formed as per guidelines laid down by KBCNM University to monitor the research activities of the research scholars admitted to the Ph.D. programs. The progress of the research scholars is assessed by RAC after every six months.

**IQAC** and the **Research Committee** encourage teachers to undertake research projects. Activities such as Workshop on Research Methodology, Workshop on STRIDE, Bal Vigyan Mela, An Intensive Program for Tribal Children and Avishkar-2019 are organized by the institution to inculcate research culture among teachers and students is one of the objectives of our institution. Through such activities, the college strives to achieve its objectives.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

**Response:** 46

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	14	06	10	06

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>

## 3.3 Research Publications and Awards

### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

**Response: 2.2**

**3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years**

Response: 33

**3.3.1.2 Number of teachers recognized as guides during the last five years**

Response: 15

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
URL to the research page on HEI website	<a href="#">View Document</a>

**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**

Response: 5.24

**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
22	50	25	39	39

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

Response: 3.5

**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
40	18	30	14	15

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

##### Response:

Social commitment, Values orientation and Character building are the prominent core values of the college. It is our humble attempt to translate our core values into reality and our college believes that, through extension activities, the students are transformed into agents of social change to provide lasting solutions to social problems. Our college organizes various extension activities in the neighborhood communities. NSS and NCC have been playing a key role in establishing the network with the neighboring communities.

The NSS unit of our college organizes seven days 'A Special Winter Camp' in a nearby adopted village. 125 NSS volunteers stay day and night at the selected village and carry out various activities such as Tree Plantation, Public Awareness Programs on various important issues, Cleanliness Drive, Public Health and Hygiene, Environment Enrichment, Women Empowerment, Eradication of superstition, Swachh Bharat Abhiyan, and Public Survey etc. The NSS Unit has also started Vachan Katta (Reading Forum) in the adopted village to enhance the reading habits of the villagers.

Our college has been organizing a blood donation camp every year for the last 25 years. NSS volunteers and NCC cadets participate in the Blood Donation camp enthusiastically. It impacts the positive aspect of the sense of gratitude towards our social commitment. A cleanliness drive is carried out on many occasions at different levels.

The Electoral Literacy Club was formed in order to aware the students and stakeholders about relevance of electoral process in democracy and through it, the Voters Awareness Program has been jointly organized by NSS, Department of Student Development and the Department of Political Science. We have received the **Best Nodal Officer Award** for this initiative at the hands of the District Collector's Office, Dhule.

The college has initiated major intervention programmes like Road Safety, Plastic Free Campus, Gandagimukt Bharat, Freedom Run, Beti Bachao Beti Padhao, Legal Awareness Program, Disaster Management, and Reading Motivation Day.

In the pandemic situation, NSS volunteers and NCC cadets have contributed constructively to social awareness and social commitment. E-Workshops and Webinars are organized to educate the stakeholders as well as the public regarding various issues. 'My Family, My Responsibility', 'COVID-19 and Mental

Health', 'COVID-19 Vaccination: Myth, Truth and Reality' are the prominent initiatives that impacted constructively.

Shanivari Vidnyanvari (Science on Saturday) is carried out to promote scientific temperament among high school students of the neighboring area.

The students of the college donated Rs. 3324/- for Kerala Flood Relief Fund. Armed Forces Flag Day Fund Rs. 1,12,000/- is contributed by teachers and students in the last five years.

Days and weeks are also celebrated to sensitize students and to make them realize that in everyday life society encounters variety of problems that needs to be addressed. So college management is extra watchful to arrange and conduct all necessary social programs such as Swachchhata Pakhwada (Cleanliness Week) National Voters Day, Voter Registration Drive, National Unity Day, International Day of Yoga, Independence Day, Republic Day, National Martyr's Day, Teachers Day, International Non-Violence Day, and Marathi Bhasha Samvardhan Pandharwada etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 37

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
21	06	05	02	03

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 184

**3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
42	42	39	34	27

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**Response:** 89.45

**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1147	1111	1126	1139	1012

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

**3.5 Collaboration**

**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

**Response:** 117

**3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/**

**internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
35	31	12	19	20

File Description	Document
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

**Response: 20**

**3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
04	04	04	04	04

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

##### Response:

The college was established on 15th, June 1971. It is spread over 3.43 acres land. The institute has a master plan for the development of the college and as per the master plan the institute has created an ideal network of infrastructure consisting of 12 ( Twelve ) well connected buildings, playground, water closet and aqua guard drinking water facilities with well maintained garden having number of trees. For creation of this infrastructure the institute has obtained grants from UGC, New Delhi. In order to meet future educational needs the institute has chalked out a perspective plan and requirements made by the faculty and students from time to time that have been fulfill adequately.

There are two hostels out of which one hostel for boys and another for girls to accommodate 57 Students. There is adequate physical infrastructure in the form of classrooms, laboratories, library and computer labs to cater to the academic needs of around 1200 students of 13 UG, 01 PG and 07 Ph.D. Programs.

Every year, the timetable committee prepares a timetable for the academic year taking into account the optimum utility of resources available. There are 19 classrooms equipped with Black boards, Dais and requisite electrification. In addition to this there are 05 LCD projectors in IQAC, Zoology and seminar hall that are using for ICT enable learning as per the need. There is one ICT enabled seminar hall used for guest lectures, seminars, meetings and conferences.

The college has in all 06 well equipped laboratories available in Physics, Chemistry, Zoology, Botany, Geography and Commerce department. It is worth to mention that the Zoology and Physics laboratories have been recognized by KBCNM University for Ph.D. Programs. Commerce department is equipped with compuer lab having 10 (ten) computers of latest configuration. Geography laboratory is equipped with independent GPS which is useful for our students.

There are total 35 computers and 02 Laptops in use. The computers available for students lead to student's computer ratio of 33:1. However, the lab time table is so prepared as to ensure optimum usage of the computer lab leading to students computer ratio 1: 1.

The institute has central library having total area of 290 sq. meter (3121.53 sq. Feet )(Ground Floor) with 40144 books and 95 M.Phil/Ph.D. thesis. In addition, Chankya Competitive Examination Guidance Center and some other departments such as Chemistry, Physics and Economics have a separate departmental library to provide subject related books and CDs. All the classrooms and laboratories are spacious as per the specification of statutory bodies. Classrooms are of different dimensions adequate to accommodate sanctioned strength of different courses.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

##### Response:

The college has a rich tradition of cultural activities which includes drama, street play, one act play, mime, dance, music and singing, tribal tradition folk dance, group singing and dancing, fishpond, orchestra. The college provides necessary facilities for its budding artists. External experts are invited for mentoring and directing the performances.

##### Facilities for cultural activities:

- An open place of college campus with arrangement of pandal having with seating capacity of more than 1000 students at the time of annual gathering and annual prize distribution ceremony.
- A separate room for rehearsals.
- Essential instruments are available
- Display boards to exhibit students creations.
- Space for exhibition of fine arts like drawings, posters, clay models, Rangoli and Mehandi etc.

Using the available facilities, our students have own the medals and trophies at university and state level. The college has organized many activities of university and state level on behalf of Kavyitri Bahinabai Chaudhari North Maharashtra University Jalgaon. Various cultural programs are organized in the college to promote the innate qualities in the students.

The college has a history of glorious achievements of students in sports at university, inter-university levels. A spacious and well equipped gymkhana department is a big asset of the college. The college has also a full time post of physical director which very few other colleges have. The original latent sports potential of the youth of this region is properly nurtured by the strategic efforts of the college and the mentoring of the coach.

The total area of the **Gymkhana Office** is of 28946.15 Sq.ft. with play ground.

##### ◦ The details are as follows-

- **For outdoor games and sports-** The facilities on playground of the college include a football grounds, volley ball grounds, basket ball court, Kho-Kho and Kabaddi grounds, a Cricket pitch and cricket net box and handball ground.
- **For indoor games and Yoga-**

1.06 Chess boards

2.The Yoga related activities are conducted in the open place of the college as per the number of participants.

## 1. PLAY GROUND:

Within the constraints of space the college has provided ground for indoor and outdoor games as detailed below:

### Outdoor :

Sr. No	Outdoor	Size Length / Width	Type
1.	<b>Basketball</b>	28m X 15mts	Cement
2.	<b>Handball</b>	40m X 20mts	Mud (court)
3.	<b>Volleyball</b>	18m X 9mts	Mud (court)
4.	<b>Kho-Kho</b>	29m X 16mts	Mud (court)
5.	<b>Kabaddi</b>	13m X 10mts (Men)	Mud (court)
		12m X 8mts (Women)	Mud (court)
6.	<b>Cricket Net Box</b>	15 feet X 100 feet X 12 feet	

### Indoor :-

Sr. No	Indoor	Size Length / Width	Type
1.	<b>Gymkhana and Chess</b>	7m X 7mts	Hall

### Office of the Director of Physical Education and Sports (Gymkhana) Sports Administrative Facilities-

- 1.Store room
- 2.Changing room for boys and girls

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 100

#### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 20

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 54.14

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
12.31758	7.92309	10.43168	10.07063	6.02568

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

Library is fully automated with LIBMAN software created by ERP Solutions Mastersoft Ltd. Nagpur. Library software is installed on 19/06/2017 as Post Accredited initiative.

Sr No	Physical Description	Remark
01	Name of LMS/ERP Software	LIBMAN software
02	Nature of Automation	Partially
03	Version	1.0
04	Year of Automation	2017
05	Date of Purchase	19/06/2017
06	Annual Maintenance charge for software	NIL

Library has 07 computers with 100 MBPS internet connectivity. Out of these, 02 computers are in Library office and remaining 05 computers are in Internet Resource Centre in Reading Room. 01 printer is available in library office. For accessing library resources, OPAC and M-OPAC facilities are available to the students, research scholars as well as teachers. It is used for accessing bibliographic information of library resources.

Sr No	Particulars	Number of Computers
01	Library Administration	01
02	Circulation Counter	01
03	Internet Resource Center in Reading Room	05

## Library Services

The library offers many services in support of academic and research work. Some of the major services offered at this point of time are listed below. You may click on each one them to see further details and avail of respective services.

- Circulation Services
- Reference and Information Services
- Document Delivery Service (DDS)
- Inter Library Loan (ILL)
- Resource Sharing
- Photocopy Service
- News paper Clipping Service
- New Arrivals of Books
- Book Bank Scheme

## Sections

- **Reading Room Section**

Books are issued to students for use in the reading room only. Reading rooms provide separate compartment section for each user. Students are issued a Bar-coded Library card called Study Room Card for using this section.

- **Circulation Section**

Books are issued for ten days. Students are issued a bar-coded library card called Identity card for using all section of library.

- **Reference Section**

The reference section of the library includes the rich collection of reference books, which prove useful for research as it provide quick and accessible information on range of topics. These materials are usually used to find facts or provide broad overviews of topics. Dictionaries, encyclopedias, bibliographies, and style guides are some of the most common reference materials found in the reference section. .

• **Internet Section**

The Internet section is located within the reading room. The library has provided BSNL Fiber Optic Connection with 100 Mbps Internet speed. Four computer terminals have been made available to the students and research scholars. The internet facility is provided for educational purposes only.

• **Periodicals Section**

This section includes journals, magazines, newspapers and Binding journals and periodicals volumes. These materials issued to the students for reading in reading room only. The library subscribes around 45 print journals, magazines and 10 newspapers into different languages English, Hindi and Marathi.

The library along with IQAC and Department of Marathi, English & Hindi organize S. R. Ranganathan Birth Anniversary, Reading Motivation Day and Awareness programs on E-Resources & MOOC.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

**4.2.2 The institution has subscription for the following e-resources**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**Response:** 1.47

**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals**

**year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.92501	1.09206	1.48394	2.62277	1.23565

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year**

**Response:** 16.9

**4.2.4.1 Number of teachers and students using library per day over last one year**

Response: 214

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>

**4.3 IT Infrastructure**

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**

IT infrastructure is spread over all the academic departments, library, and gymkhana as well as administrative sections of the college. These facilities are continuously upgraded to meet the demands generated out of introduction of new curriculum, laboratories, office management software (ERP) and university systems. The up gradation is in the form of hardware updating, addition of terminals, addition of bandwidth, replacement by high capacity cables (**CAT 6 cable for internal LAN and OFC for longer distance**), addition of service provider to keep substitute open, extension of continuous power supply facility, etc.

There are total 35 desktop computers and 04 laptops connected to the infrastructure. Whenever needed the configuration of machines in department like Commerce are upgraded with the change in university curriculum. Presently, these machines have high end configuration as **02 Processor, 8 GB RAM, 500 GB HDD**. Networking of these terminals is done using **24 port switch**, and **D Link router**. As the campus is divided in several buildings and new facilities have come up in last 5 years

different LANs are set as per the requirement. Backup in form of UPS is available for all terminals (>7.5KVA)

The office has used Mastersoft ERP solution for office automation since 2018. This was replacing by windows based one. This replacement has created sufficient facilities to handle student's data, exam data, accounting operation and university requirements. It has helped the administrative as well as academic section to generate the required output which is in turn helping the digitization at all levels.

**Master soft ERP solutions LIBMAN library management software (version 1.0)** is the software used in library which is a multiplatform, multilingual, and client server based software. It provides highly versatile and user friendly online public access catalog (OPAC) for simple and advanced search which is available to all the departments connected through Wi-Fi with the library. Library also provides M OPAC to students and faculty members. All the books in the active collection have been bar-coded.

The college has an active website. It was developed by professional agency and updated by a college staff. With high demand for dynamism the website was handed over to a professional agency, for maintenance. The Wi-Fi facility is free for all and can function on android smart phones.

#### Augmentation of internet connectivity

Service Provider	Number of Connection	Bandwidth	Department
BSNL	01	100 MBPS	Principal Office
BSNL	01	100 MBPS	Vice Prin. Office
BSNL	01	100 MBPS	Account Office
BSNL	03	100 MBPS	Admission and Scholarship Office
BSNL	03	100 MBPS	OS and Clerical Office
BSNL	01	100 MBPS	Exam Office
BSNL	01	100 MBPS	Department of Chemistry
BSNL	01	100 MBPS	Department of Physics
BSNL	01	100 MBPS	Department of Zoology
BSNL	10	100 MBPS	Commerce Lab
BSNL	01	100 MBPS	Department of Physical Education
BSNL	01	100 MBPS	NAAC Office
BSNL	01	100 MBPS	NSS and NCC office
BSNL	02	100 MBPS	Library
BSNL	05	100 MBPS	ICT Room
BSNL	01	100 MBPS	Department of Botany
BSNL	01	100 MBPS	Department of Economics
BSNL	01	100 MBPS	Chankya Competitive Exam Guidance Centre

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>



#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 33:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. 250 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 73.64

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
9.41348	12.26629	16.71939	13.52487	12.74472

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

The institute has a definite and systematic mechanism for maintenance and upkeep of such facilities. Some of them are maintained by an Annual Maintenance Contract (AMC) given to concerned agencies, some are maintained by external agencies on demand as per the need and the others are maintained by the faculty members of the institution and skilled staff like plumber, carpenter and electrician appointed by the management. A technical person has been appointed for regular maintenance of IT infrastructure in the campus.

A 'maintenance register' is maintained wherein complaints regarding repairs and maintenance of various facilities in the campus are registered by the staff members. These are attended by concerned technical persons on regular basis.

Facilities like classrooms, seminar halls are cleaned daily by menial staff. Breakage if any is reported by the cleaning staff in office. Appropriate action is taken immediately. Painting of buildings is done on periodical basis.

***Maintenance and Calibration of Scientific instruments:***

Science departments have a number of sophisticated equipments which need a regular maintenance. The high-end instruments are mainly maintained by the service engineers of the respective manufacturers who visit the institute for maintenance periodically or on call.

The instruments are also calibrated as part of their maintenance. Such calibration is done regularly or as per the need by the expert faculty members in the respective departments

The details of which are as follows-

- The double beam/ single beam UV-Visible spectrophotometers in the physics laboratory are calibrated as per the Standard Operating Procedure (SOP) of calibration as prescribed by the Indian Pharmacopeia (IP) after every six months, particularly at beginning of each semester.
- The potentiometers, PH meters, conductometers and the balance in these labs are calibrated as per their manuals almost every week before the practical sessions. In the department of biological sciences the colorimeter and pH meter are calibrated every month and the spectrophotometer every week as per the manual. Calibration of 'Autoclave' is done six monthly by validation, using '*Bacillusstereothermophilus*' strips/ culture. Also calibration of 'biosafety cabinets (laminar air flow)' is done every month by checking efficiency of HEPA filters.
- The instruments in Physics department that mainly need calibration to be done regularly i.e. Oscilloscopes, 'Function Generators' and other electronic equipments that are widely used in many experiments at UG level. The calibration of the instruments is done every six months, at beginning of each semester by the faculty members as per the procedure given in the service manual. The function generators are calibrated as and when needed. The resistance boxes are calibrated after every six months by the laboratory assistants, measuring resistances with help of a standard Ohm meter and by replacing them by resistances of correct values.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 47.75

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
549	568	750	407	677

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 6.79

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
60	96	89	89	86

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

**5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 29.04

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
725	336	273	365	98

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances**

**including sexual harassment and ragging cases**

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 1.23

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
10	02	03	05	02

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 51.84

#### 5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 239

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

Response: 5

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	01	00	00	00

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
19	04	02	03	02

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 211**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
11	63	62	43	32

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

Students are one of the prominent stakeholders of higher education. Holistic development of the student is the objective of our college. Students are encouraged to participate in various curricular, co-curricular and extra-curricular activities for their overall development. The needs and concerns of the students are represented by student representatives in various statutory college committees such as

- **Internal Quality Assurance Cell**
- **National Service Scheme**
- **Magazine Committee**
- **OBC Cell**
- **SC Cell**
- **ST Cell**
- **Minority Cell**

An elected Student Union is the central student body that represents the student community constituted as



per the Maharashtra University Act 1994 and 2016 and guidelines of Kavayitri Bahinabai Chaudhari North Maharashtra University. But Since the academic year 2017-18, no election had taken place. Student representatives are nominated to various college committees to ensure their representation. The representation of students endorses the importance of decentralization. The views and suggestions of the students are given equal importance by the Institution.

Student representatives of the College Magazine Committee actively participate in designing the outline of the college magazine. They also present their views through the articles which are published in the College Magazine 'Pushpaanjali'. Students participating in NSS, and NCC play a key role in the smooth functioning of various activities. Notable extension and outreach programs have been organized successfully due to the active and constructive participation of the student community of the college. Senior students take initiative in organizing the **welcome functions** for newly admitted students. Fresher students organize the **Sendoff function** for their seniors. The college has organized various State and National level activities with the support of the student force.

Apart from this, students give their valuable **feedback** on the various aspects like curriculum delivery, teaching-learning, assessment, infrastructure, student support schemes, extension activities, governance, library facility etc. It is also discussed in the meetings of IQAC and other committees.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 33.6

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
07	44	50	41	26

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

For the last 50 years our institution catering educational needs of rural and tribal area of Sakri tehsil. it has a great contribution in the educational development of the rural and tribal area. Our Alumni serve valuable role to build and grow an institution's brand for last so many years. It shows the concrete bond of the ex-students with the institutions.

Alumni Association is registered as **Alumni Association of V.V.M's Sitaram Govind Patil Arts, Science and Commerce College, Sakri (Dist-Dhule)** as per the Society Registration Act, 1860 by Charity Commissioner Office, Dhule. Alumni Association meets once a year to discuss the planning of various activities to be implemented on the College Campus.

**Activities organized by Alumni Association:**

- To organize sports events for college students in order to emphasize the importance of the health amongst the students
- Donated 12 RCC Garden Benches
- The water purifier was donated by Mr. Pratik Rajendra Dighavkar to Chemistry Department.

**Contribution of Alumni Association**

The representative of the Alumni Association makes effective participation in Statutory Committees such as the College Development Committee as well as the Internal Quality Assurance Cell. The views presented by the members are considered to improvise the overall quality of the Institution.

Our alumni are like the Brand Ambassadors of our college. They actively participate as resource persons in various student-centric activities. Alumni who have cleared various competitive examinations such as NET, SET, MPSC etc are invited to give motivational lectures to inspire and instil confidence among the students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

The governance of the institution is reflective of effective leadership and is in tune with the vision and mission of the institution.

##### Vision

To impart quality higher education to the students belonging to the weaker sections of society in order to produce academically studious, morally strong and socially committed citizens.

##### Mission

To provide quality education to the students from the rural and tribal areas as well as the women section of the society with an aim to empower them by inculcating human values and life skills to enabling them to achieve a meaningful life.

##### Core Values

##### Academic Excellence

##### Social Commitment

##### Skill Development

##### Value Orientation

##### Character Building

##### Objectives

- To aim for overall personality development of the students through conducting curricular, co-curricular and extracurricular activities
- To sensitize students about social issues, cross-cutting issues, and environmental problems through organizing various extension activities.
- To instil human and democratic values as well as required skill sets among the students for their holistic development.
- To pursue academic excellence by imparting quality teaching, learning, research, co-curricular and extra-curricular activities

- To promote the use of ICT for enhancing the teaching-learning process and research to cope with global competencies.
- To inculcate research culture among teachers and students
- To create human resources with modern views and foresight which can be used for the well-being of the society and the development of the nation

### Governance:

The governing council of Vidya Vikas Mandal, Sakri has the vision to educate the rural and tribal generations of the Sakri tehsil for the last 50 years. The Governing Council of Vidya Vikas Mandal, CDC, Principal, Vice-principal, IQAC, and the faculty members play a pivotal role in the designing and implementation of its quality policies in teaching, learning, research, and extension activities through collaboration and participative governance. The founders of the Institution believed that the teachers are the real pillars of the institution, so the teachers play a key role in the decision-making process.

Teachers and staff members are nominated to various administrative and statutory committees. Regular inputs are taken from teachers through monthly meetings. The College Development Committee and Internal Quality Assurance Cell contribute effectively for the implementation and continuous improvement of the college. For translating vision and mission into reality, all stakeholders are directed to work collectively.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

Decentralization and participative management are prominent aspects of the academic and administration process of the college. The principal administers day to day functioning of the college and is assisted by one Vice-principal. The management provides liberty and flexibility to the Principal and Vice-Principal together to lead all the academic activities of the institution. Under the leadership of the Principal, the College Development Committee, Internal Quality Assurance Cell and other Statutory Committees play a significant role in the improving quality of the college. The principal also provides liberty and flexibility to the Incharge of various committees to implement their assigned roles and responsibilities. The Heads of various departments are involved in framing various rules and procedures concerning academic planning.

Various committees are formed for the day-to-day functioning of the college as per the consultation with IQAC. Teachers are appointed as members of these committees. Such a kind of collective involvement

ensures quality in all activities.

**Decentralization and participation are reflected in the works of the following committees**

College Development Committee

Internal Quality Assurance Cell

Purchase Committee

Anti-Ragging Committee

Internal Complaint Committee

Grievance Redressal Cell

Magazine Committee

National Service Scheme

National Cadet Corps

Research Committee

ICT Cell (IT Committee)

Alongwith above mentioned committees, other committees have been played a key role in the implementation of various institutional practices.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

**Response:**

The institution has prepared a perspective plan as a post-accreditation step for the overall development of the institution. In the perspective plan, the institution gave importance to the recommendations made by the NAAC Peer Team in 2013 and compliance to all the recommendations made by the NAAC Peer Team. The perspective plan and its deployment details are uploaded on the college website.

Sr No	Perspective Plan	Deployment Details	
1.	<b>Establish and use IQAC for institutional processes</b>	IQAC is functional and plays a crucial role in the Institution.  Quality Initiatives by IQAC: <ul style="list-style-type: none"> <li>• Academic Audit by KBCNMU, Jalgaon</li> <li>• ISO 9001: 2015 Certification</li> <li>• Green Audit</li> <li>• Fire Audit</li> <li>• Timely submission of AQARs</li> <li>• Organization of workshops, seminars and v topics</li> <li>• Institutional Plan of Action and its timely i</li> </ul>	
2	Improve the facilities in classrooms and Laboratories	Facilities in the classroom and laboratories are in <ul style="list-style-type: none"> <li>• Physics and Zoology labs are recognized la</li> <li>• Labs of Chemistry, Physics, Zoology, Bota equipped with ICT facilities.</li> <li>• Laboratories are augmented with latest equ</li> </ul>	
3	Use ICT for teaching and learning	Teaching-learning process is enhanced with ICT t <ul style="list-style-type: none"> <li>• Media Center is established.</li> <li>• ZOOM application is prescribed</li> <li>• College YouTube channel is activated</li> <li>• 100 Mbps Internet Connectivity</li> <li>• Wi-Fi Facility is made available</li> </ul>	
4	Improve the student amenities including boy's hostel, canteen and sports facilities	<ul style="list-style-type: none"> <li>• Sports facilities in the college have been in</li> <li>• Participation of the students is encouraged</li> </ul>	
• 5	Introduce value-added job-oriented courses	Certificate Courses and Add-on Courses have been <ul style="list-style-type: none"> <li>• Certificate Course in Communicative Engl</li> <li>• Add-on Course on 'Sutra Sanchalan Kaush</li> <li>• Add-on Course on 'Sutra Sanchalan Kaush</li> <li>• Certificate Course on 'LED Fabrication'</li> <li>• CCEGC and Career Katta regularly organi</li> </ul>	
6	Library needs to be augmented with additional titles	Library is enriched with additional titles.  Total Books in 2013-32305  Total Books in 2022- 40193	
7	Library and Administrative services need to be computerized library	Library and Administrative Services have been co <ul style="list-style-type: none"> <li>• Mastersoft ERP software is installed.</li> <li>• LIBMAN Software</li> <li>• MOPAC</li> <li>• OPAC</li> <li>• N-LIST</li> </ul>	

8	Ladies Common room facilities to be improved	<ul style="list-style-type: none"> <li>• Spacious Ladies Common Room is provided</li> <li>• Vending Machine is installed.</li> </ul>
• 9	Orientation programmes may be organized for staff development	Orientation programs and capability enhancement organized.  National, International and State Level Webinar
10	Encourage faculty to take up research work	Faculty Members are encouraged to pursue their research work.  <ul style="list-style-type: none"> <li>• No. of teachers with Ph.D. in 2013- <b>08</b></li> <li>• No. of teachers with Ph.D. in 2022- <b>25</b></li> </ul>
11	Appropriate staff room facilities may be provided for faculty	Staff Room is equipped with appropriate facilities

Every academic year IQAC prepares a Plan of Action and seeks to achieve it at the end of the year. The plan of action contains major aspects denoted as follows:

- Organization of workshops, seminars and conferences on relevant topics
- Organization of Annual Prize Distribution Ceremony
- To enrich the library with maximum titles and extend e-resources facilities
- To organize various curricular, co-curricular, extra-curricular, and extension activities
- To promote teachers to undertake research activities

File Description	Document
Upload any additional information	<a href="#">View Document</a>
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

#### Response:

The governance of the college is well defined and guided by the Management. The College Development Committee and IQAC constructively play a key role in functioning of the college. The Principal along with the Vice-Principal administers the day to day functioning of the college with the consultation of IQAC. Decentralization in decision making is reflected at various levels from Principal, Vice-Principal, Office Superintendent, Heads of the Departments, teaching staff as well as non-teaching staff. Various committees manage to organize co-curricular, extra-curricular and extension activities.



The institution follows all rules and regulations about service, career advancement scheme, research, staff welfare and grievance redressal as laid down by UGC, Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and the Government of Maharashtra. In recruitment, priority is given to meritorious candidates. Faculty members, as well as Non-teaching staff, are felicitated on their special achievement at the Annual Prize Distribution Ceremony at the hands of prestigious guests. Retired staff members are felicitated for their notable contribution to the overall development of the Institute. There are Handbook of Code of Ethics for teachers, Non-Teaching Staff and students. The concerned stakeholders are advised to follow the Code of Ethics.

Regarding grievances of the students, the students can approach their subject teachers at first. Mentor-Mentee Program is in existence, so the student can talk to their respective mentors as well. A statutory committee like Grievance Redressal Committee is also constituted. Students can approach any one of them for their grievances to be redressed. A separate suggestion box is installed on the campus to put the suggestions. A mechanism is devised to handle the issues at different levels like department level with HOD, next level by Principal.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The development of the college rests on the constructive contribution of teaching and non-teaching staff.

According to our Founder President Late Hon'ble Dadasaheb Ramrao Patil, 'Teachers are the real Trustees of the College.' In view of this, the college offers welfare schemes for both Teaching and non-Teaching Staff as follows.

- **The Vidya Vikas Mandal Employees Co-operative Credit Society:** The Vidya Vikas Mandal Employees Co-operative Credit Society offers loan facilities such as; Ordinary Loan and Emergency Loan.
- **Leave benefits such as** Casual leave, Earned leave, and Medical leave
- Duty leave for attending Seminar/workshops/ Conference etc. for teaching staff
- Special leave for exigencies due to sickness/ accident etc
- **Other benefits:**
- Loan support is provided to teaching and non-teaching staff to avail of loans from nationalized banks.
- Medical claim facilitated through Joint Director of Higher Education, Jalgaon Division to Government of Maharashtra.
- Retirement pension as per government rules and regulations.
- Group Insurance: A group accident policy exists for the employees and their families Gratuity
- All staff members are eligible for gratuity after five years of permanent service
- Defined Contribution Pension Scheme (DCPS) for grantable staff who have joined the service after 01/11/ 2005
- Uniforms provided to non-teaching staff
- **Appreciation of staff** - Distinct achievement of staff is appreciated in the form of felicitation in the annual gathering and Prize Distribution ceremony of the College as well as it is prominently published in the College Magazine 'Pushpanjali' under the head 'Yashache Maankari'
- Free use of college infrastructure for research purposes
- Financial support for the participation in workshops and conferences to the teaching and non-teaching staff
- Encouragement for faculty development program: every faculty member is encouraged to attend and participate in various capability enhancement Programs such as Orientation Courses, Refresher Courses, Short Term courses, Teachers' Training programs, Faculty Induction programs, ARPIT, SWAYAM Courses. Newly recruited faculty members are motivated to participate in Faculty Induction Programs organized by TLC and HRDC centers.
- IQAC initiates to organize various training and capacity enhancement programs for both teaching and non-teaching staff.
- Lectures organized by Staff Academy
- Well- secured parking area is provided for the teaching and non-teaching staff.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 11.31

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	09	09	00	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 3.8

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
07	04	04	03	01

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 66.38

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
62	62	03	02	01

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

#### Response:

Our college has a self-appraisal system for both teaching and non-teaching staff.

Every year the faculty members maintain a record of their performance and activities and are required to submit a performance appraisal form designed based on **PBAS** (Performance Based Appraisal System) approved by UGC. The format contains three major topics I) Teaching II) Curricular and extracurricular activities and III) Research

Placements and promotions are based on the PBAS proforma. IQAC scrutinized the proforma and sent it to the principal. Principal and IQAC provide suggestions to teaching and Non-Teaching staff for their overall development.

For Non-Teaching Staff, the performance appraisal system is channelized through Confidential Reports. Each member fills out this form and submits it to the Office Superintendent. The Office Superintendent adds his observations and comments and forwards them to the Principal for the final remark.

The performance of Non-teaching staff is evaluated on the following parameters:

- Demonstration of effective student service
- Understands how the position supports the institution's strategic plan
- Demonstrates knowledge and skills necessary to perform the job effectively and applies to critical work issues on time
- Demonstrates willingness to learn new skills, methods, processes to enhance job performance
- Performs the full range of duties and responsibilities associated with the job
- In addition to the above, the Principal and Head of the Departments give their remarks in the teachers' diary. The feedback forms are collected from teachers, parents, alumni, and students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

The institution conducts internal and external financial audits regularly. The mechanism for Internal Audit and External Audit is as follows.

**Internal Audit:**

Mr Dalal, Chartered Accountant, Dhule is appointed for the Internal Audit. Internal audit is a continuous process that ensues after each and every financial transaction. The audit takes place at two levels viz. receipt and payment. The receipts of the fees collected from the students are checked by the auditor. The official letters, official funds collected, and Bank statements are checked by the internal auditor. At the payment level the account of the purchase bills is entered in the tally system, and vouchers are created which come under various ledgers. The payment vouchers are signed by the Accountant, office superintendent, and finally the Principal. The Audited Accounts Statements of the funds received from KBCNMU, Jalgaon under the Student Welfare scheme, National Service Scheme and for organizing workshops are re- audited by the University.

**External Audit** is carried out by the Government Offices as follows

Administrative Officer, Senior Auditor of Higher Education Jalgaon Region, Jalgaon completes regularly the assessment of salary and non-salary expenditure and fixes the grants of the College by verifying the records of expenditure incurred. Statutory external audit and assessment of Income-Expenditure and Receipt-Payment are also done by the Auditor General of the Government of Maharashtra.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 3.38

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.28	0.10	00	1.00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

Our institute is a **Grant-in-aid** college, included under **2(f) and 12 (B)** and **permanently affiliated** with Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and follows the rules and regulations of the Government of Maharashtra. Our college is eligible to receive funds from UGC and from other government agencies.

#### Financial resources

- Salary and non-salary grants from the Government of Maharashtra
- Fees collected from students
- General development grants, additional assistance and financial assistance for different schemes from UGC
- Financial assistance was received from Kavayitri Bahinabai Chaudhari North Maharashtra University for the 'Earn and Learn scheme' and Economically Backward Students Scheme' under the Department of Student Development
- Financial assistance was received from Kavayitri Bahinabai Chaudhari North Maharashtra University for the Regular activities and Special Camps under NSS
- Research Project grants from VCRMS and RGSTC
- Financial assistance received under SC/ST/OBC and EBC scholarships from government
- Alumni contribution to the college development.
- Examination grants received from Kavayitri Bahinabai Chaudhari North Maharashtra University

#### Utilization of the Financial Resources:

For the optimal utilization of resources, the college follows the method as follows

- The College invites requirements from all departments and the budget is prepared accordingly.
- The Purchase Committee works on the details of the budget and sanctions it. Further, it is presented

to CDC for approval.

- CDC approves it and The utilization of the sanctioned budget is monitored by the College Development Committee and the Purchase Committee of the college
- The funds received to the college are utilized properly.
- The grants received for research projects are utilized as per guidelines and audited utilizations are submitted to respective agencies.
- Library services and Sports services are strengthened.
- Laboratories are augmented with required facilities
- IT infrastructure is increased.
- National level, State level as well as University level workshops, seminars and conferences are organized.
- Guest lectures, field trips, and industrial visits are regularly organized for students. Physical and Academic facilities are augmented for students.
- The use of technology in the teaching-learning process has increased.
- Maintenance of academic and physical facilities is carried out regularly.
- For every financial transaction, proper permission is taken from the CDC and the management of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

In tune with the vision and mission statement, the institution is committed to providing quality education to the rural and tribal sections of society. Internal Quality Assurance Cell is playing a crucial role in the pursuance of quality assurance, quality up-gradation, assessment, and accreditation process. It has also contributed to the implementation of quality assurance strategies and processes at all levels. The IQAC is consistently working to magnify the quality culture in all spheres of the college activities by channelizing efforts towards promoting holistic academic excellence.

Quality assurance strategies and processes :

#### To organize conferences, seminars, workshops, and webinars

IQAC plans and organizes conferences, seminars, workshops, and webinars on various relevant topics for students, teachers, non-teaching staff as well as for society. During the **COVID-19 pandemic**, IQAC encourages the faculty members to readiness for the continuation of education and its related aspects through online mode. Hence IQAC initiated various online initiatives. Awareness regarding the COVID-19 pandemic was of the utmost need, hence IQAC plans to organize online workshops in collaboration with the National Service Scheme Department of Kavayitri Bahinabai Chaudhari North Maharashtra University,

Jalgaon. An e-workshops on **COVID-19 and Mental Health** focusing on the psychological effects of CORONA and its remedies by the expertise and **COVID-19 Vaccination: Myth, Truth and Reality** focussing on the issue of misunderstanding of vaccination drive. Vaccination is the only remedy for COVID-19 but misunderstanding rules the public psyche, so an awareness workshop in this regard is organized in which experts and doctors were invited as chief speakers.

A series of webinars organized as follows:

- National Webinar on '**National Education Policy-2020**'
- National Webinar on '**Blended Mode of Teaching and Learning**'
- National Webinar on '**Indian Farm Reforms-2020**'
- State-level Webinar on the '**Contribution of Khandesh to the Satyashodhak Movement**'
- **International Indigenous Day program**
- International Day of Yoga
- State Level Webinar on '**Love U Zindagi**' for Teaching and Non-Teaching Staff
- Shiv Swarajya din Program
- **My Family, My Responsibility** Initiative
- One Day E-Workshop on '**Bhartiya Sant Kavya**'
- National Webinar on '**Recent Research and Opportunities in Chemistry**'
- **Sanvaad Parv** (Dialogue Session)
- National Webinar on '**Understanding Literature Through Films**'
- International Webinar on '**Role of Advance Materials for Optoelectronics Devices**'
- State Level Webinar on '**Rural Development through Community Engagement**'
- International Webinar on '**Biosystematics and Animal Biodiversity**'
- Online Lecture on '**Relevance of Gandhi Thoughts**'
- Legal Awareness Workshop
- **Coordination and Collaboration workshop** for Principals, Directors, and Student Development Officers

### Quality Initiatives:

IQAC promotes a quality culture in the college by initiating various initiatives. Following are the prominent quality initiatives proposed by the IQAC.

- IQAC promptly conducted an **Academic Audit** by the Committee constituted by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. On inspection, our institution is awarded with an 'A' Grade.
- **ISO 9001;2015 Certification:** This certification contributes a lot to improving the formative processes that positively affect the students' learning and overall satisfaction in our institution. our institution to focus on the assurance that the quality. It enhances the image of the institution from the perspectives of parents, students, and other stakeholders. It underlines the quality culture of the college.
- **Green Audit:** IQAC conducts this initiative with an aim to promote environmental awareness, values, and ethics among its stakeholders. It also focused on the green initiatives conducted by the institution.



File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

IQAC is functional and plays a crucial role in the quality improvement of the Institution. Following are post accreditation initiatives are carried out as per the suggestions and recommendations of IQAC.

- Quality Initiatives such as **Academic Audit** by KBCNMU, Jalgaon, **ISO 9001: 2015 Certification, Green Audit, Fire Audit**, Timely submission of AQARs, Organization of workshops, seminars and webinars on Quality related topics, Institutional Plan of Action and its timely implementation
- Facilities in the classroom and laboratories are improved.
- Teaching-learning process is enhanced with ICT tools.
- Media Center is established.
- **ZOOM** application is prescribed
- College **YouTube Channel** is active
- **100 Mbps** Internet Connectivity is provided along with Wi-Fi Facility
- Sports facilities in the college have been improved
- Certificate Courses and Add-on Courses, such as Certificate Course in Communicative English and Add-on Course on ‘Sutra Sanchalan Kaushal’ have been introduced.
- Library is enriched with additional titles.
- Library and Administrative Services have been computerized. Library is upgraded with **Mastersoft ERP software**. Other software such as **LIBMAN Software**, MOPAC, OPAC etc. are available. **N-LIST** facility is prescribed for e-resources
- Spacious Ladies Common Room is provided.
- Orientation programs and capability enhancement programs are regularly organized.
- Faculty Members are encouraged to pursue their research work.
- Staff Room is equipped with appropriate facilities.

**Enhancing the teaching-learning Process with ICT tools :**

IQAC has functions to introduce innovative approaches to quality in the institution. IQAC encourages and motivates the teachers to implement ICT tools in their teaching so that students will enjoy their teaching effectively. Visual presentations, individual participation and interactive methods of learning keep the classroom alive. The faculty members use digital technology creatively and effectively. For that, they have to undergo various training. IQAC motivates the teachers to participate in such Faculty Development

Programs, Induction Programs and Training Programs so that they can enhance their teaching skills.

Google classroom connects students with teachers even after working hours. Online learning portals like Swayam and NPTEL introduce the habit of exciting learning. Social media platforms such as WhatsApp and Telegram are also being used to support the teaching-learning process. PPTs, Video lectures are prepared and shared with the help of google classroom. ICT applications such as ZOOM and Google Meet are used for online lectures. Online Tests and quizzes are conducted. Online competitions are organised. Students have participated in such activities with enthusiasm.

IQAC has taken initiatives to improve ICT facilities such as improvement of Internet and WI-FI facilities gradually to 100 Mbps, installations of the LCD projectors, instruments useful for media centre etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

##### Safety and Security

The safety and security of the students and staff is the major concern of the Institution. CCTV cameras are installed on the campus for 24 hours surveillance. There are total 19 cameras are fixed at various locations. and the complete area of the college campus is covered. The footage is monitored in the Principal's office. The CCTV footage backup of 30 days is available to monitor.

The college Campus is fully fenced for full protection from outsiders. trespassers are not allowed without permission.

The discipline is maintained by the college discipline committee. Complaint box installed in the college and follow up taken by Student Grievance committee. The institution has an Internal Complaints Committee to redress grievances of both girls and boys. The committee has the authority to take necessary actions regarding the same.

##### Counselling:

counselling groups and builds confidence in the students hence teachers who are also mentors play a key role in helping the students to manage interpersonal and intrapersonal relationships, improve communication, gain a positive attitude towards life, set goals, show progress and acquire resilience. Through the Mentor-Mentee Program, mentors identify students who need counseling and help them to go through the situation wisely as well as the mentor interacts and supports the assigned mentees in resolving all their academic, personal and stress-related problems and issues.

The Internal Complaint Committee and Yuvati Sabha play a key role in organizing programs such as counselling sessions, invited talks and training sessions in self-defence for students. Swayamsiddha Workshop (Self Defense Workshop) provides confidence amongst girls students for their self-defence and boosts the sense of self-reliance.

On 29th August every year, an eminent speaker delivers a lecture on issues such as the Adolescent Period, Health and hygiene of women, cyber crimes etc. International Women's Day is celebrated with inspiring messages to recognize the achievements of women and lead girl students to the paths of success. Respect for womanhood is celebrated through many initiatives such as the Felicitation of single Girl Child Mothers, Lectures organized on the Birth Anniversary of Rajmata Jijau Saheb and Savitribai Phule.

##### Common Room facilities

The college has a separate common room for the girls and the women staff for rest and recreation with facilities such as a sanitary napkin vending machine, water purifier and a cabin for a dress change. The first

aid facility is also available in the common room.

File Description	Document
Link for annual gender sensitization action plan	<a href="#">View Document</a>
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

#### Solid waste management

To reduce waste at College, students and staff are educated on proper waste management practices, through meetings, advertisement on notice boards, displaying slogan boards in the college campus. All waste is collected on a daily basis from various sources and is separated as plastic, paper, dry and wet waste.

Solid waste is the useless, unwanted and discarded material resulting from day to day activities of students and staff. It is essential to reduce, reuse and recycle solid waste. Thus we try to follow the above three "R's".

There are labeled dustbins that are used for different types of waste in our college. Daily garbage is collected by menial staff and handed over to authorized personnel of Sakri Nagar Panchayat for further processing.

In our college campus hundred shop plants are planted, our college campus is green campus but dry leaves of plants are collected by menial staff, sometimes the NSS students and students of Earn and Learn scheme also involve in collecting such dry leaves, which are decomposed in the Vermicompost unit. Vermicomposting is a method of using worms to transform organic solid waste into a nutrient-rich fertilizer. Thus extra solid waste from college campus is also decomposed in ditches.

### Liquid waste management

The waste Chemicals mixed water from laboratory passes through concealed pipe line into soak pit and recycled water is percolated and used for the watering of trees or non-portable usage. Liquids are diluted by getting mixed with the washroom and toilet liquid wastes into the common drainage or ditches. Biomedical Wastes are handed over to authorized personnel of Sakri Nagar panchayat .

### E waste management

All E-wastes are collected properly and stored in the store room, and disposed accordingly. Most of the electronic items are sold as scrap to ensure their safety recycling. Old monitors and CPUs are repaired by our technician and reused in various departmental and computer Laboratories

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** A. Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment

### 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

**Response:**

- The college has diversified student enrollment. More than 90% of students belong to the socially and economically backwards section of the society. Our college initiates various programs that enhance tolerance and harmony among the stakeholders. The institution organizes activities to show the relevance of thoughts of national leaders and great personalities among the younger generations.
- The Birth Anniversary of Rajarshi Shahu Maharaj is celebrated as **Social Justice Day** on the 26th of July every year.
- The Birth Anniversary of S. Radhakrishnan is celebrated as **Teachers' Day** on the 5th of September every year.
- The Birth Anniversary of Dr A.P.J Abdul Kalam is celebrated as **Reading Motivation Day** on the 15th of October every year.
- International Day of Non-Violence on 2nd October
- International Day of Yoga on 21st June
- Indian Constitution Day on 26th November
- Savitribai Phule Birth Anniversary on 3rd January
- National Youth Day on 12th January
- Martyrs Day
- Mahatma Jyoti Rao Phule Birth Anniversary
- Dr B. R. Ambedkar Birth Anniversary
- Maharashtra Diwas on 1st May

Above days are celebrated with imparting the thoughts as reflected in the lives and history of the great personalities.

**Activities organized by Literary Association:** The Literary Association organizes different activities which highlight the culture and civilization of Maharashtra. Activities like Marathi Rajbhasha Diwas, Reading Motivation Day and Vidyapith Namvistar Diwas are celebrated regularly.

Human Rights Day and Minority Rights Day are organized to educate students regarding the human rights and minority rights.

The college organized the International Day of Indigenous People to highlight the culture, history and literature of the tribal community. Activities by NSS and NCC have been focussing the sense of social responsibilities and patriotism.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

- To inculcate human values amongst the students is reflected in our mission statement. Our institute strives to fulfill its mission by organizing various initiatives that impart constitutional values, rights as well as duties and responsibilities amongst not only students but also teaching and non-teaching staff. Following are the activities organized.
- Social Justice Day
- International Day of Non-Violence
- Teachers Day
- Constitution Day
- Human Rights Day
- Minority Day

Our Institution celebrates Republic Day and Independence Day every year to educate the main stakeholders highlighting a sense of being a responsible citizen and the importance of the Indian Constitution. NCC cadets carry out various activities on these days that reflect their sense of duty towards the nation. These activities generate patriotic fervor.

To strengthen the democratic system, the voting process is very crucial so Voters' Awareness programs are regularly organized. Electoral Literacy Club is formed in the college.

NSS and NCC play a crucial role in shaping young minds by inculcating human values, constitutional values and Universal values. The dignity of work is well imbibed into the minds of NSS volunteers through the regular activities as well as through special winter camps conducted in the adopted village. The values of Unity and discipline are well moulding the persona of NCC cadets through their regular drills. By involving NSS Volunteers, NCC cadets in social services, they are educated about the constitutional values, human values, rights, and responsibilities of a Citizen. Two of our NCC Cadets represented our college at Rajpath, New Delhi on the Republic Day Parade.

In spite of all, Constitutional obligations are imparted through the curriculum of Political Science and history. Department of Political Science organizes activities such as **Constitution Preamble Reading, and**



**Awareness Quiz** on the occasion of Indian Constitution Day. The Institution has organized a National Conference on 'Human Rights: Issues & Challenges' focusing on various issues regarding Human rights. National Conference on 'Impact of Social Media on Language, Literature and Culture' was also organized in order to educate students about the pros and cons of social media and awareness is created to use technology effectively for development. Right to Privacy is also insisted on while using social media throughout the sessions.

Moral values are fostered through various literary genres imparted through literature subjects like English, Hindi and Marathi. Moral values as reflected in the curriculum such as truth, justice, equality, peace, harmony etc are instilled in students which help to build their personality and shape their character. Sensitizing students about the values, rights, duties and responsibilities of citizens empower them with the knowledge they can use far beyond the classrooms. It also creates a healthy campus culture.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

The institution observes national festivals as well as birth and death anniversaries of great Indian

personalities. The college organizes activities on these days of national importance to recall the events or contributions of our leaders in building the nation and to imbibe moral and ethical behaviour of students in their professional and personal lives. Following are the national and international commemorative days, events and festivals that are regularly celebrated in the college.

- International Day of Yoga
- Social Justice Day
- Independence Day
- Late Kai Sau Gojartai Bhamare Smrutidin
- Lokmanya Tilak Birth Anniversary
- Teachers Day
- Dr A P J Abdul Kalam Birth Anniversary
- International Indigenous Day/ Kranti Din
- Indian Constitution Day
- Savitribai Phule Birth Anniversary
- National Youth Day
- Republic Day
- Martyrs Day
- Chhatrapati Shivaji Maharaj Birth Anniversary
- Internal Womens' Day
- Late Shri Dadasaheb Ramrao Patil Death Anniversary
- Mahatma Jyotirao Phule Birth Anniversary
- Dr Babasaheb Ambedkar Birth Anniversary
- Marathi Rajbhasha Din
- National Science Day
- National Unity Day
- AIDS Day
- National Education Day
- NSS Day
- National Mathematics Day
- Maharashtra Din
- Vidyapith Namvistar Din (University Name Extension Day )
- Ranganathan Jayanti (Library Day)

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**Best Practice-I**

Title of the Practice

**LEARNING THROUGH SOCIAL COMMITMENT**

On every 29th of August, we organize Blood Group Detection Camp and Blood Donation Camp for the last twenty-five years in memory of Late Amadar Sau Gojartai Ramrao Bhamare; founder and Vice-president of Vidya Vikas Mandal, Sakri. On the same day special lectures on the health and hygiene for girls' students at our college. These activities are the reflections of the thoughts imparted by our Founder Vice-president Late Amadar Sau Gojartai Bhamare through her services to society. This value of social commitment is practiced every year.

• **Objectives of the Practice:**

- To be aware of students about their own blood groups is the necessity of the hour. Because in this hectic life, one must know its own blood group for the sake of saving his or her own life as well as for others. With this view, our college organizes a blood group detection camp for the last twenty-five years in collaboration with Government District Hospital, Dhule.
- To imbibe the importance of Blood Donation amongst students is the prime objective of this practice. In this modern world, there is a dire need of establishing of the value of giving or donating as we are a human society that builds upon the foundation of cooperation. Donating blood for saving the lives of others is a commendable service to mankind. Students can serve society by paying back as a value of social commitment can be best understood through this activity.
- Women cover half of the population. Her health and hygiene determine the quality of health and hygiene of the society. Hence the college believes in this maxim and organizes various lectures by experts and reputed gynecologist doctors regarding the health issues of girl students.

**The Context:**

The Institution focuses on social commitment and community engagement, which connects the academic programs with community service so that students, faculty, and community partners can forge linkage between theory and practice, knowledge and action, and between the resources of the Institution and the social development. The social-based learning combines traditional classroom instruction with social service to enhance the learning of the students and civic participation.

August 29 has been celebrated as a memorable day for all the students, parents, teaching, and non-teaching staff of college for the last 25 years. In the formation of our organization, the founder vice-president Late Gojartai Ramrao Bhamare, the then director of the organization and the first woman MLA of the taluka, passed away on August 29, 1996. Since then, for the last 25 years, Aamdar Late Sau Gojartai Bhamare Memorial Day has been celebrated every year in our college with various activities.

**The Practice:**

On this day, all the students entering the first year of college used to check their blood groups free of cost. This activity is also aimed at knowing the Hemoglobin level of students that will be benefitted for their health in the future. Students, teaching and non-teaching staff of the college voluntarily donate blood to

pay homage to the late Gojartai Bhamare. In addition, various sports competitions are also organized in the college. Youngsters from all over the taluka also participate in it. Health awareness camps are organized in our college for all the students coming for higher education from Sakri taluka and many other places through Yuvati Sabha under the Student Development Department. It provides guidance from expert professors and gynecologists on the changes regarding adolescence and other health issues of girl students. After that, various healths related questions are answered by resolving the doubts of the college girls. Till now more than ten thousand college girls are said to have benefited from these lectures.

#### **Evidence of success:**

For the last twenty-five years, the college has been organizing a grand Blood Donation camp on 29th August. More than 1000 students voluntarily donated blood & more than 7000 students have been detected their blood groups free of cost. It is stated by the doctors that donated blood saved the lives of many needy people in society. Therefore, this continuous social initiative is appreciated every year. For all these activities, the reputed doctors from the Government Blood Bank of Government Medical College, Dhule, and skilled technicians actively participate along with the administration of the college every year for organizing free blood group detection camp and blood donation camp.

#### **Impact of the Practice:**

The practice of blood donation on the Death Anniversary of Late Sau. Gojartai Bhamare has made an impact on the community, students, and teachers. The donated blood is being utilized by people and institutions not only in Sakri but in the area of the District. The blood is also being utilized by the patients suffering from Thalassemia, AIDS Hemophilia, etc. The voluntary blood donation camps have resulted in a great impact on the students as well as teachers. The impact is apparent on personality development, social and moral education, and civic responsibility and is reflected in reduced indiscipline and an enhanced sense of responsibility among the students towards the mother institute. It has created the sensitized citizens and sense of organizing such types of events in the society as well as in college. Students have scientifically understood the importance of blood donation. Lots of the students have known their blood groups. Girl students have become health and hygiene conscious. The practice imbibed the value of social commitment amongst the main stakeholders.

#### **Problems encountered:**

As students are from rural and tribal areas, before one week we have to make them aware about the importance of blood group detection and blood donation. Some of the students have hemophobia so it becomes difficult for them to donate their blood and detect their blood groups. The doctors from the government hospital, Dhule take initiative in counseling the students regarding this phobia.

Problems encountered such as inadequacy of resources; non-availability of the latest techniques and technology for operating the blood transfusion services and lack of extensive awareness programs. Efforts are being made to attract more youths for blood donation as well as to prepare trained personnel for supervision. We believe in endeavoring to make the blood transfusion services viable through a non-profit recovery system. We know the limitation and constraints of our practice in running the academic institution.

Regarding the health and hygiene issues of girl students, as most of girl students are from rural and tribal areas, they feel inferiority complex to discuss with doctors and experts regarding their issues.

## **Best Practice-II**

### **A STEP TO SUCCESS**

Sakri Tahasil is widely known as Tribal dominated Tahasil. As large numbers of the population belong to the tribal community, the majority of admissions in our college are from the ST category. Many students come from rural and economically backward families. Some of them are first learners. That is why our first priority is not only to make our students book-centric but to make them aware of the outside world competition by arranging workshops on 'competitive exams and on various career options. For keeping them mentally and physically fit we organize yoga sessions and sports competitions.

#### **Objectives of the Practice:**

- To provide academic facilities to the students from rural and tribal backgrounds aspiring for Central & state service examinations such as GATE, JAM, Civil service, Engineering services, Group-1, etc.
- To provide the guidance to the students from a rural and tribal background in various examinations such as GATE, Civil service, Engineering services, etc
- To create and sustain their interest in their respective field
- To create awareness among students about their social and civil responsibilities
- To help learners make appropriate and realistic career choices and career directions
- To acquire leadership qualities and democratic values

#### **The Context:**

Our college always makes sure to provide all the necessary materials for the competitive exams as many of our students are not economically strong enough to purchase them. Through Chanakya Competitive examination Guidance Center, we have opened a dedicated reading room and library for the students who are willing to study for competitive exams.

#### **The Practice:**

We have organized many state, university, and college-level workshops on career and competitive exam guidance. Many elite speakers kept their views and experiences in front of students. More than one thousand students are benefited from these workshops. With a joint venture of Maharashtra State Higher and Technical Education Department and Maharashtra Information and Technology Support Center, we established 'Career Katta' (Career Counselling Forum) in college. The main purpose of Career Katta is to create more and more entrepreneurs. Our college tried to introduce all the aspects of the Career Katta to principals, coordinators, and students of many colleges of affiliated universities. On the occasion of National Youth Day, we have organized state level workshop on "Youth and Career". Nineteen thousand students from all over Maharashtra participated in this online workshop.

#### **Evidence of Success:**

Through this initiative, students are encouraged and motivated to aspire for various competitive examinations. One such program was appreciated by Hon. Udayji Samant (Maharashtra State Higher

Education Minister). For organizing these kinds of activities in mission mode for students, our college Principal is conferred by the state-level **Best Principal Award** by Maharashtra Information Technology Support Center, Kolhapur. The coordinator is promoted as District Coordinator of Career Katta. Kavayitri Bahinabai Chaudhari North Maharashtra University has appreciated the constant efforts initiated by the Chanakya Competitive Examination Guidance Center at the meeting of the Senate and it is also recorded in the minutes of the meeting of the Senate. The NCC cadets are also admitted and undertake the activities hence more than 15 NCC cadets of our college are selected for Indian Defense Services. Many of the students have aspired for MPSC and UPSC examinations. The students are benefitted from the center have been successfully recruited for various jobs.

**Problems encountered :**

- Students are, from rural and tribal areas, have lacuna in communication.
- Most of the students face an inferiority complex as they are first-generation learners
- Need to emphasize counseling to attend the lectures during holidays and vacation periods as they have contributed to their family duties.

**Resources required:**

There is a strong need to connect with other libraries which are devoted to the competitive examination and related activities.

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness**

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**Inculcating Institutional Core Values through PROPER Initiatives**

Our college strives to translate our vision, mission, and objectives through organizing various student-centric and socially-oriented activities. The core values of the institution are the guiding light for the Institution. The institution believes in the core values as follows:

**Academic Excellence**

**Social Commitment**

**Skill Development**

## Value Orientation

### Character Building

Students are the epicenter of the educational system and its holistic development is the prime objective of the institution. The College has tried to translate the objectives and the core values into reality by organizing the student-centric activities. The activities that are organized on a college campus and outside the campus are aimed to fulfil our objectives and core values of the institution.

Prominent activities are abbreviated as **PROPER** include programs such as **PROGRESS**, **POWER**, **E**nrichment of Constitutional Values, and **R**eading Forum.

### **PROGRESS - Programs for ST Students**

Tribal students admitted to the college cover more than 40%. Most of them are first-generation learners. They face language barriers, a sense of inferiority complex, etc. The institution, as it believes in its core values and objectives, strives to boost its confidence by organizing special programs for them. The initiatives such as:

Intensive training program for Tribal children in collaboration with Vigyan Prasar, New Delhi aimed at inculcating scientific temperament amongst tribal children. The **Rajyasabha News channel** broadcasted its success story.

'Science fair for Tribal Students' is a program organized with an aim to inspire tribal students to create a passion for subjects like science and technology.

Three days University Level Confidence boosting and motivational workshop for Tribal students' is organized to foster the importance of self-confidence, self-discipline, and goal-setting.

### **POWER- Programs On Women Empowerment**

The institution has more than 40% of female students. Promoting gender equality and empowering women is one of the prominent eight Millennium Development Goals (MDGs). Empowering women is essential to the health and social development of families, communities, and countries. A key part of this empowerment is possible only through education.

The college initiates various programs that foster the value of gender equality amongst the students. These programs also aims at to respect the dignity of women. Some of the prominent programs are as follows.

**Felicitation of the Mothers bearing only Girl child:** The criteria set for the parents being felicitated – the child or children of the couple would have to be girls and no more than two. The program emphasises the importance of gender equality. It also aims at to eradicate the biased attitude towards a specific gender. The progress and healthy growth of society is depend uopn the balanced perspective towards women.

**Swayamsiddha Abhiyan** for Girls Students: This initiative is a step ahead, towards the much-needed and deserved empowerment girls. It is a seven day training program on self defence skills such as Judo, Karate and Martial Arts. Girl students are trained under professional trainers. To make them strong, mentally and physically, is the prime objective of the Initiative. The program boosts the confidence among selected girl

students at the end of program.

### **Respect for Dignity of Women:**

There is a strong need to imbibe the fact that Every woman has the right to live in dignity—free of fear, coercion, violence, and discrimination. For this, Governments can enforce laws against violence against women, but we believe that education can change social norms and attitudes. With this point of view, our institute initiate programs like A workshop on Prevention of Sexual Harrassment at working Places, Legal Awareness Programs, Lectures on Cyber Crime. March 8 is celebrated as International Women's Day to mark women's achievements—socially, economically, culturally, and politically.

### **Enrichment of Constitutional Values:**

Education is a powerful instrument of social change and human progress, it is also a powerful tool to cultivate values in an individual. Therefore our institution leads the responsibility to impart learning and cultivation of constitutional values through the following activities.

Indian Constitution Preamble Reading activity: On 26th November, the Department of Political Science organized this activity to inform students regarding Constitutional Values.

Distribution of Indian Constitution to the eminent Guests: As a token of respect, the Institution offers a copy of the Indian Constitution to the eminent guests that have visited the Institution. This activity aims to promote constitutional values.

Quizzes are organized on the Indian Constitution.

### **Reading Forum (Vachan Katta)**

It is an activity primarily aimed at enhancing the reading habits of the villagers. It started at Ashtane, Tal-Sakri. It is an activity that is meant to popularize reading and make it a lifelong hobby for elder persons in general and all citizens of the village in particular. The main objective of promoting a reading culture is to make reading a habit that is appreciated and loved by the users. It is therefore important to create awareness of the importance of reading for leisure as well as for academic purposes.

The core values of our college and the culture it creates are the sum of the collective efforts taken by all the stakeholders. Above mentioned activities are the prime examples of our attempt to attain our core values in reality.

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>



## 5. CONCLUSION

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### Additional Information :

For the last 5 decades, our institution is known for its commendable service in the field of higher education. Hundreds of our students belonging to socially and economically backward classes have been educated and successfully contributed to the development of society and the nation. The college has significantly played a key role in the economic, social, and cultural sphere of Sakri tehsil and its surrounding area. The college has achieved milestones in its journey.

In the last 5 years, some of the prominent achievements and milestones are as follows.

- **Six Days Intensive Training Program for Tribal Children** from 19th July 2018 to 24th July 2018 was organized in association with Vigyan Prasar, New Delhi in which 100 students from 10 schools have participated. It is a matter of pride for us that **Rajya Sabha News** signified its relevance and broadcasted the detailed news of this program across India.
- Our college is awarded an **A-Grade** by the Academic Audit Committee constituted by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.
- **Bal Vigyan Mela** was organized on 26th and 27th September 2019 in association with Vigyan Prasar, New Delhi. A total of 100 student participants from 10 schools participated actively.
- Two of our NCC cadets were selected for the **RD Parade at Rajpath, New Delhi**
- Organized **Dhule District Level Avishkar-2019** in which 400 Posters and 100 models were presented.
- Organized International, National, and State Level Webinars on various relevant topics
- Get an opportunity to organize a **State Level NSS Camp** in which volunteers from seven universities across Maharashtra participated.
- Organized a Seven Days **NCC ATC Camp** in which NCC cadets from adjoining units participated.
- Positive steps have been taken by the college to make and maintain a green campus.
- Successfully implementation of the Earn and Learn Scheme for needy students.

### Concluding Remarks :

For a half-century, our institution is imparting education to the rural and tribal people through UG and PG programs in arts, science, and commerce faculties. The college contributed significantly to the field of research and extension activities. The college played a key role in the decision-making bodies of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon since its inception.

The efforts regarding the holistic development of students taken by our institution are reflected in the seven criteria. The NAAC gave us an opportunity to experience our journey anew. We know that these efforts are not enough but we have done it sincerely and honestly and we will continue for the same. Our college will continue to strive for the holistic development of the students. We are trying our best to bring about change in society with education as a tool of change. Education is an unending process so the pursuit of excellence and our institution strives to seek it but it is a long-lasting journey, and we believe in what Robert Frost says,

**The woods are lovely, dark, and deep,**

**But I have promises to keep**

**And miles to go before I sleep**

**And miles to go before I sleep**

NAAC

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.3.3	<p><b>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )</b></p> <p>2.3.3.1. Number of mentors                      Answer before DVV Verification : 38                      Answer after DVV Verification: 39</p> <p>Remark : DVV has made the changes as per EP- 3.1</p>
4.2.4	<p><b>Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year</b></p> <p>4.2.4.1. Number of teachers and students using library per day over last one year                      Answer before DVV Verification : 1068                      Answer after DVV Verification: 214</p> <p>Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)</p>

### 2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p><b>Number of programs offered year-wise for last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>16</td> <td>16</td> <td>16</td> <td>16</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>15</td> <td>15</td> <td>15</td> <td>15</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	16	16	16	16	16	2020-21	2019-20	2018-19	2017-18	2016-17	15	15	15	15	15
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